



PM Study Session Notes

Sunday February 3, 2002
2 to 5pm
2200 X Street, Sacramento, CA

Type of meeting: Study Session for PM Exam **Scribe** Linn

Attendees: Christa Engle, Linn Hom, Colleen Kashiwagi, Stephen Kayner, Emilia Labi, Norm Masters, Gene SooHoo, Phil Shipley, Eva Steward, Jim Watkins, Holly Ziegler

Apologies: Frank Limacher

Please bring: PMP Certification Binder, ESI Challenge

----- Session Topics -----

Chapter 5: Project Scope Management	Colleen	60 minutes
Break	All	10 minutes
Chapter 6: Project Time Management	Holly	60 minutes

Other Information

Process By Area spreadsheet Frank
Since the last session, Frank sent another version of the Process by Area spreadsheet to the group. The sheet color-coded the core and facilitating processes.

Chapter 5: Project Scope Management

Presenter: Colleen
Format: Questions, Answers and Group Discussion
Glossary of Terms and Worksheet table for Scope (handouts)

Chapter 6: Project Time Management

Presenter: Holly
Format: Identify the acronym, fill-in-the-blanks, match the term with definition and identify the outputs and processes.

Both presenters distributed fun and wacky prizes (lots of trading) to anyone who had the correct answer.

Next week's session:

Chapter 7: Project Cost Management (Frank) and Chapter 8: Project Quality Management (Norm)

Key words

Decomposition
Progressive elaboration
Iterative

Questions:

Stumper question from Phil: What is the major difference between decomposition in Activity Definition and Scope Definition?

Answer: The output for Activity Definition is activities and Scope Definition is deliverables.

[Note: Jim pointed out that this question was already asked at the first session]

Carryover Questions:

What is the difference between duration/calendar days?

Why is lead time using duration days?

Why is lag time using calendar days?

Stumper question from Christa: What is the Monte Carlo technique in simulation analysis?

Stumper question from Linn: What is refinement? Revisions? Reworks?

Answer: Refinements = WBS updates (6.1.3.3)

Revisions = schedule updates (6.5.3.1)

Rework = Action taken to bring a defective or nonconforming item into compliance with requirements or specifications. (8.3.3.3)

Stumper question from Holly? What are resourced-based methods?

Answer: Resource levelling often results in project duration that is longer than the preliminary schedule. This technique is often called the resource-based methods. P.76.

Options: PERT, GERT, CMP and duration analysis, ES (early start), EF (early finish), LS (late start), LF (late finish), TF (total float), FF (free float), and Critical Path