



# **California Supplier Registration & Certification**

**Department of General Services, Procurement Division  
Office of Small Business & DVBE Services**

# Steps to Register with the State of California

Before beginning: create a username and password, gather business contact information (owners, officers, etc.), Federal Tax Returns, and create a list of key words.

Then go to [www.eprocure.dgs.ca.gov](http://www.eprocure.dgs.ca.gov) and click **Register or Login to (BidSync)**

The screenshot shows the homepage of the eProcurement website. At the top left is the CA.GOV logo. To its right is the eProcurement logo with 'PROCUREMENT DIVISION' and the DGS logo. In the top right corner, there is a search bar with a 'GO' button and a link to skip to content or footer. Below the logos is a navigation menu with buttons for Home, Suppliers, State/Local Buyers, Training, FAQs, About eP, and Contact Us. On the left side, there is a 'FEATURED LINKS' section with two links: 'DGS Home Page' and 'Procurement Home Page'. Below this is a video player with a play button and a caption: 'Click the Play button to view the eProcurement training video'. The main content area is titled 'eProcurement' and features a large green button that says 'Register or Login to eProcurement (BidSync)'. Below this are four main sections: 1. 'Bidding Opportunities' with a dollar sign icon, containing links for 'View CSCR Ads', 'View Progress Payments', 'Special Announcements/Award Notices', and 'Alternative Access'. 2. 'SB/DVBE' with a handshake icon, containing links for 'SB/DVBE Search', 'SB/DVBE Online Certification Application', and 'SB/DVBE Homepage'. 3. 'Registering Purchasing Information' with a hand writing on a document icon, containing a link for 'View or Download SCPRS Data (Transactions prior to 3/16/09)'. 4. 'View Statewide Contracts' with a seal icon, containing a link for 'Search Contracts or Leveraged Procurement Agreements (LPAs)'. At the bottom left, there is a DGS logo and the text 'Updated : 4/23/2009'. At the bottom center, there is a footer with links for 'California Home', 'Back to Top', and 'Download Free Readers'. At the very bottom, there are links for 'Conditions of Use', 'Privacy Policy', 'Accessibility/Nondiscrimination Policy', and 'Disclaimer', followed by the copyright notice 'Copyright © 2007 State of California'.

**Step 1 Select Plan** – click on the **CA.gov California Supplier Registration** button on the bottom left side of the page. *This is a Free Registration.*

The screenshot shows the BidSync website interface. At the top, there is a logo for BidSync, powered by RFP Depot. A navigation bar includes links for home, government purchasing, B2B purchasing, suppliers, supplier directory, agency list, bid search, and contact. A login section with fields for username and password, and a 'Log In' button, is also present. The main heading is 'Supplier Registration', followed by a progress bar with seven steps: Step 1 (Select Plan), Step 2 (Organization), Step 3 (Regions), Step 4 (Notifications), Step 5 (Classifications), Step 6 (Confirmation), and Step 7 (Complete). The 'Free Registration' section features a screenshot of the registration interface, a list of benefits, and a 'Free Registration' button. The 'BidLync' section includes a screenshot of the BidLync interface, a list of features, and a table of subscription plans. A notice at the bottom of the BidLync section explains the upgrade process from Free Registration to BidLync. The footer contains contact information and a copyright notice.

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username  password  forgot your password?

home government purchasing B2B purchasing suppliers supplier directory agency list bid search contact

### Supplier Registration

Step 1 Select Plan Step 2 Organization Step 3 Regions Step 4 Notifications Step 5 Classifications Step 6 Confirmation Step 7 Complete

#### Free Registration

At BidSync, our Agency Members transact hundreds of millions of dollars each year. These members post their bids on our site in search of your offers. Using Free Registration, you not only receive, but respond to the entire bidding process electronically. You submit terms and conditions, supplier forms, and bid specific documents — all online! And the best part is that you can access all of this for FREE!

- Sell to Nearly 200 Agency Members
- 250-500 Electronic Bid Listings
- Electronic Response

[more »](#)

#### BidLync

Don't waste time searching for bids, spend it winning them! Capture more bids, sell more product, and stay ahead of your key competitors. Take greater control of your market and tap further into a \$3 trillion industry.

- Enhances Free Registration
- Access an additional 15,000 - 20,000 bids from Agencies websites
- Receive daily notifications for products and services you sell
- Unrestricted number of users
- No hidden or regional fees

<b>BidLync</b>	<b>6 Months</b> \$289.00	<b>1 Year</b> \$399.00	<b>2 Years</b> \$660.00
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**Notice:** If you have already signed up with Free Registration **do not sign-up with BidLync here. Sign-in to your account, there is a different process you will use to upgrade your free account to a BidLync account.**

**CA .GOV** California Supplier Registration

Questions? BidSync representatives are standing by. 801.765.9245 | [support@bidsync.com](mailto:support@bidsync.com)

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**Step 2 Organization** - Enter your business information, and only one key word. Enter your user name and password. Remember to keep your user name and password in a safe place. **Click Next Step.**

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username  password  [forgot your password?](#) [Log In](#)

[home](#) [government purchasing](#) [B2B purchasing](#) [suppliers](#) [supplier directory](#) [agency list](#) [bid search](#) [contact](#)

**Supplier Registration**

Step 1 **Step 2** Step 3 Step 4 Step 5 Step 6 Step 7  
Select Plan Organization Regions Notifications Classifications Confirmation Complete

Registration Type: **Free Registration**

**1. Organization Information**  
Organization Name   
Description

**2. Main Contact**  
First Name   
Last Name   
Email   
Email Confirm   
Phone  Ext:   
(Format: ###-###-####)

**3. Organization Address**  
Street Address   
City   
State   
Zip Code   
Country   
Timezone

**4. Create Login**  
User Name   
Password   
Password Confirm

[Previous Step](#) [Next Step](#)

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**Step 3 Regions** – Define the area in which you work. Use the Deselect link at the bottom to deselect all states. Click California to select the entire state or click the plus sign (+) to expand the list and select by county. **When you are finished with your selection of regions, click Next Step.**

**BIDSYNC**  
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username  password  [forgot your password?](#) [Log In](#)

[home](#) [government purchasing](#) [B2B purchasing](#) [suppliers](#) [supplier directory](#) [agency list](#) [bid search](#) [contact](#)

### Supplier Registration

Step 1 [Select Plan](#) Step 2 [Organization](#) **Step 3 [Regions](#)** Step 4 [Notifications](#) Step 5 [Classifications](#) Step 6 [Confirmation](#) Step 7 [Complete](#)

Registration Type: **Free Registration**

#### 1. Select Regions

<input type="checkbox"/> <input checked="" type="checkbox"/> Alabama	<input type="checkbox"/> <input checked="" type="checkbox"/> New Brunswick
<input type="checkbox"/> <input checked="" type="checkbox"/> Alaska	<input type="checkbox"/> <input checked="" type="checkbox"/> New Hampshire
<input type="checkbox"/> <input checked="" type="checkbox"/> Alberta	<input type="checkbox"/> <input checked="" type="checkbox"/> New Jersey
<input type="checkbox"/> <input checked="" type="checkbox"/> Arizona	<input type="checkbox"/> <input checked="" type="checkbox"/> New Mexico
<input type="checkbox"/> <input checked="" type="checkbox"/> Arkansas	<input type="checkbox"/> <input checked="" type="checkbox"/> New York
<input type="checkbox"/> <input checked="" type="checkbox"/> British Columbia	<input type="checkbox"/> <input checked="" type="checkbox"/> Newfoundland and Labrador
<input type="checkbox"/> <input checked="" type="checkbox"/> California	<input type="checkbox"/> <input checked="" type="checkbox"/> North Carolina
<input type="checkbox"/> <input checked="" type="checkbox"/> Colorado	<input type="checkbox"/> <input checked="" type="checkbox"/> North Dakota
<input type="checkbox"/> <input checked="" type="checkbox"/> Connecticut	<input type="checkbox"/> <input checked="" type="checkbox"/> Northwest Territories
<input type="checkbox"/> <input checked="" type="checkbox"/> Delaware	<input type="checkbox"/> <input checked="" type="checkbox"/> Nova Scotia
<input type="checkbox"/> <input checked="" type="checkbox"/> District of Columbia	<input type="checkbox"/> <input checked="" type="checkbox"/> Nunavut
<input type="checkbox"/> <input checked="" type="checkbox"/> Florida	<input type="checkbox"/> <input checked="" type="checkbox"/> Ohio
<input type="checkbox"/> <input checked="" type="checkbox"/> Georgia	<input type="checkbox"/> <input checked="" type="checkbox"/> Oklahoma
<input type="checkbox"/> <input checked="" type="checkbox"/> Hawaii	<input type="checkbox"/> <input checked="" type="checkbox"/> Ontario
<input type="checkbox"/> <input checked="" type="checkbox"/> Idaho	<input type="checkbox"/> <input checked="" type="checkbox"/> Oregon
<input type="checkbox"/> <input checked="" type="checkbox"/> Illinois	<input type="checkbox"/> <input checked="" type="checkbox"/> Pennsylvania
<input type="checkbox"/> <input checked="" type="checkbox"/> Indiana	<input type="checkbox"/> <input checked="" type="checkbox"/> Prince Edward Island
<input type="checkbox"/> <input checked="" type="checkbox"/> Iowa	<input type="checkbox"/> <input checked="" type="checkbox"/> Quebec
<input type="checkbox"/> <input checked="" type="checkbox"/> Kansas	<input type="checkbox"/> <input checked="" type="checkbox"/> Rhode Island
<input type="checkbox"/> <input checked="" type="checkbox"/> Kentucky	<input type="checkbox"/> <input checked="" type="checkbox"/> Saskatchewan
<input type="checkbox"/> <input checked="" type="checkbox"/> Louisiana	<input type="checkbox"/> <input checked="" type="checkbox"/> South Carolina
<input type="checkbox"/> <input checked="" type="checkbox"/> Maine	<input type="checkbox"/> <input checked="" type="checkbox"/> South Dakota
<input type="checkbox"/> <input checked="" type="checkbox"/> Manitoba	<input type="checkbox"/> <input checked="" type="checkbox"/> Tennessee
<input type="checkbox"/> <input checked="" type="checkbox"/> Maryland	<input type="checkbox"/> <input checked="" type="checkbox"/> Texas
<input type="checkbox"/> <input checked="" type="checkbox"/> Massachusetts	<input type="checkbox"/> <input checked="" type="checkbox"/> Utah
<input type="checkbox"/> <input checked="" type="checkbox"/> Michigan	<input type="checkbox"/> <input checked="" type="checkbox"/> Vermont
<input type="checkbox"/> <input checked="" type="checkbox"/> Minnesota	<input type="checkbox"/> <input checked="" type="checkbox"/> Virginia
<input type="checkbox"/> <input checked="" type="checkbox"/> Mississippi	<input type="checkbox"/> <input checked="" type="checkbox"/> Washington
<input type="checkbox"/> <input checked="" type="checkbox"/> Missouri	<input type="checkbox"/> <input checked="" type="checkbox"/> West Virginia
<input type="checkbox"/> <input checked="" type="checkbox"/> Montana	<input type="checkbox"/> <input checked="" type="checkbox"/> Wisconsin
<input type="checkbox"/> <input checked="" type="checkbox"/> Nebraska	<input type="checkbox"/> <input checked="" type="checkbox"/> Wyoming
<input type="checkbox"/> <input checked="" type="checkbox"/> Nevada	<input type="checkbox"/> <input checked="" type="checkbox"/> Yukon

[Select All](#) [De-select All](#)

[Previous Step](#) [Next Step](#)

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**Supplier Registration**

- Step 1  
Select Plan
- Step 2  
Organization
- Step 3  
Regions
- Step 4  
Notifications
- Step 5  
Classifications
- Step 6  
Confirmation
- Step 7  
Complete

Registration Type: **Free Registration**

**1. Select Regions**

- |   |  |
|---|--|
| <ul style="list-style-type: none"> <li><input type="checkbox"/> <input type="checkbox"/> Alabama</li> <li><input type="checkbox"/> <input type="checkbox"/> Alaska</li> <li><input type="checkbox"/> <input type="checkbox"/> Alberta</li> <li><input type="checkbox"/> <input type="checkbox"/> Arizona</li> <li><input type="checkbox"/> <input type="checkbox"/> Arkansas</li> <li><input type="checkbox"/> <input type="checkbox"/> British Columbia</li> <li><input type="checkbox"/> <input checked="" type="checkbox"/> California             <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> The State of California</li> <li><input checked="" type="checkbox"/> Alameda County</li> <li><input checked="" type="checkbox"/> Alpine County</li> <li><input checked="" type="checkbox"/> Amador County</li> <li><input checked="" type="checkbox"/> Butte County</li> <li><input checked="" type="checkbox"/> Calaveras County</li> <li><input checked="" type="checkbox"/> Colusa County</li> <li><input checked="" type="checkbox"/> Contra Costa County</li> <li><input checked="" type="checkbox"/> Del Norte County</li> <li><input checked="" type="checkbox"/> El Dorado County</li> <li><input checked="" type="checkbox"/> Fresno County</li> <li><input checked="" type="checkbox"/> Glenn County</li> <li><input checked="" type="checkbox"/> Humboldt County</li> <li><input checked="" type="checkbox"/> Imperial County</li> <li><input checked="" type="checkbox"/> Inyo County</li> <li><input checked="" type="checkbox"/> Kern County</li> <li><input checked="" type="checkbox"/> Kings County</li> <li><input checked="" type="checkbox"/> Lake County</li> <li><input checked="" type="checkbox"/> Lassen County</li> <li><input checked="" type="checkbox"/> Los Angeles County</li> <li><input checked="" type="checkbox"/> Madera County</li> <li><input checked="" type="checkbox"/> Marin County</li> <li><input checked="" type="checkbox"/> Mariposa County</li> <li><input checked="" type="checkbox"/> Mendocino County</li> <li><input checked="" type="checkbox"/> Merced County</li> <li><input checked="" type="checkbox"/> Modoc County</li> <li><input checked="" type="checkbox"/> Mono County</li> <li><input checked="" type="checkbox"/> Monterey County</li> <li><input checked="" type="checkbox"/> Napa County</li> <li><input checked="" type="checkbox"/> Nevada County</li> <li><input checked="" type="checkbox"/> Orange County</li> <li><input checked="" type="checkbox"/> Placer County</li> <li><input checked="" type="checkbox"/> Plumas County</li> <li><input checked="" type="checkbox"/> Riverside County</li> <li><input checked="" type="checkbox"/> Sacramento County</li> <li><input checked="" type="checkbox"/> San Benito County</li> <li><input checked="" type="checkbox"/> San Bernardino County</li> <li><input checked="" type="checkbox"/> San Diego County</li> <li><input checked="" type="checkbox"/> San Francisco City &amp; County</li> <li><input checked="" type="checkbox"/> San Joaquin County</li> <li><input checked="" type="checkbox"/> San Luis Obispo County</li> <li><input checked="" type="checkbox"/> San Mateo County</li> <li><input checked="" type="checkbox"/> Santa Barbara County</li> <li><input checked="" type="checkbox"/> Santa Clara County</li> <li><input checked="" type="checkbox"/> Santa Cruz County</li> <li><input checked="" type="checkbox"/> Shasta County</li> <li><input checked="" type="checkbox"/> Sierra County</li> <li><input checked="" type="checkbox"/> Siskiyou County</li> <li><input checked="" type="checkbox"/> Solano County</li> <li><input checked="" type="checkbox"/> Sonoma County</li> <li><input checked="" type="checkbox"/> Stanislaus County</li> <li><input checked="" type="checkbox"/> Sutter County</li> <li><input checked="" type="checkbox"/> Tehama County</li> <li><input checked="" type="checkbox"/> Trinity County</li> <li><input checked="" type="checkbox"/> Tulare County</li> <li><input checked="" type="checkbox"/> Tuolumne County</li> <li><input checked="" type="checkbox"/> Ventura County</li> <li><input checked="" type="checkbox"/> Yolo County</li> <li><input checked="" type="checkbox"/> Yuba County</li> </ul> </li> </ul> | <ul style="list-style-type: none"> <li><input type="checkbox"/> <input type="checkbox"/> New Brunswick</li> <li><input type="checkbox"/> <input type="checkbox"/> New Hampshire</li> <li><input type="checkbox"/> <input type="checkbox"/> New Jersey</li> <li><input type="checkbox"/> <input type="checkbox"/> New Mexico</li> <li><input type="checkbox"/> <input type="checkbox"/> New York</li> <li><input type="checkbox"/> <input type="checkbox"/> Newfoundland and Labrador</li> <li><input type="checkbox"/> <input type="checkbox"/> North Carolina</li> <li><input type="checkbox"/> <input type="checkbox"/> North Dakota</li> <li><input type="checkbox"/> <input type="checkbox"/> Northwest Territories</li> <li><input type="checkbox"/> <input type="checkbox"/> Nova Scotia</li> <li><input type="checkbox"/> <input type="checkbox"/> Nunavut</li> <li><input type="checkbox"/> <input type="checkbox"/> Ohio</li> <li><input type="checkbox"/> <input type="checkbox"/> Oklahoma</li> <li><input type="checkbox"/> <input type="checkbox"/> Ontario</li> <li><input type="checkbox"/> <input type="checkbox"/> Oregon</li> <li><input type="checkbox"/> <input type="checkbox"/> Pennsylvania</li> <li><input type="checkbox"/> <input type="checkbox"/> Prince Edward Island</li> <li><input type="checkbox"/> <input type="checkbox"/> Quebec</li> <li><input type="checkbox"/> <input type="checkbox"/> Rhode Island</li> <li><input type="checkbox"/> <input type="checkbox"/> Saskatchewan</li> <li><input type="checkbox"/> <input type="checkbox"/> South Carolina</li> <li><input type="checkbox"/> <input type="checkbox"/> South Dakota</li> <li><input type="checkbox"/> <input type="checkbox"/> Tennessee</li> <li><input type="checkbox"/> <input type="checkbox"/> Texas</li> <li><input type="checkbox"/> <input type="checkbox"/> Utah</li> <li><input type="checkbox"/> <input type="checkbox"/> Vermont</li> <li><input type="checkbox"/> <input type="checkbox"/> Virginia</li> <li><input type="checkbox"/> <input type="checkbox"/> Washington</li> <li><input type="checkbox"/> <input type="checkbox"/> West Virginia</li> <li><input type="checkbox"/> <input type="checkbox"/> Wisconsin</li> <li><input type="checkbox"/> <input type="checkbox"/> Wyoming</li> <li><input type="checkbox"/> <input type="checkbox"/> Yukon</li> </ul> |
|---|--|

## Step 4 Notifications –

Indicate if you want to receive notices via email or fax. Change the last button to **NEVER**.

BidLync is a paid subscription and *payment is NOT NECESSARY to receive State of California bidding opportunities.*

For **Agency Type** click the *deselect all* link then select *State* to receive free bid offers.

**Click Next Step.**

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### Supplier Registration

Step 1 Select Plan Step 2 Organization Step 3 Regions Step 4 Notifications Step 5 Classifications Step 6 Confirmation Step 7 Complete

Registration Type: **Free Registration**

#### 1. Set Notification Preferences

Tell us how you'd like to receive notifications.

NEVER	EMAIL	FAX	NOTIFICATION TYPE
<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Notify me of bids I've been invited to.
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Send me a confirmation message every time I submit offers on a bid.
<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Notify me when a bid I participate in is tabulated.
<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Notify me when a bid I participate in is awarded.
<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Notify me as soon as an Order is placed.
<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Send me a daily list of all Bids of Interest to me.
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Include BidLync Bids in my Bids of Interest email.

Preference Selection: **Never\*** Email Fax

\* You cannot de-select the "Notify me of bids I've been invited to" notification. Default notification for this preference is Email.

#### 2. Set Agency Types

Select the types of agencies with which you wish to work.

- School District
- University/College
- State
- County
- Municipality
- Community College
- Port/Transit Authority
- Federal
- Private
- Other

[Select All](#) [Deselect All](#)

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**Step 5 Classifications** –Select one NIGP code by entering a keyword in the first box and click search. Search results appear in the section 2. Check the appropriate box and click Add. In section 3 verify your selection. **A minimum of one NIGP code is required.** You may repeat these steps as necessary.  
**Click Next Step.**

The screenshot shows the BidSync website interface for the 'Supplier Registration' process, specifically Step 5: 'Classifications'. The page has a blue header with the BidSync logo and navigation links. A progress bar at the top shows steps from 'Select Plan' to 'Complete', with 'Classifications' highlighted in blue. Below the progress bar, the registration type is 'Free Registration'. A text block explains the purpose of the classification search. Section 1, 'Classification Search', includes a search box with the keyword 'road cargo transport' and a 'Search >' button. Section 2, 'Choose Classifications', displays a list of NIGP codes with checkboxes. The code '[940-25] Cargo Transport Services, Rail' is selected. An 'Add >' button is positioned between the list and Section 3. Section 3, 'Verify Your Selection', shows a window titled 'Cargo Transport Services, Rail' which is currently empty. At the bottom of the page, there are navigation buttons for '< Previous Step' and 'Next Step >', and contact information for BidSync representatives.

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**Supplier Registration**

Step 1 Select Plan Step 2 Organization Step 3 Regions Step 4 Notifications Step 5 **Classifications** Step 6 Confirmation Step 7 Complete

Registration Type: **Free Registration**

In order to provide better access to bids in our system, we ask that you tell us a little bit about the industries your organization works in. Use the Keyword Search below to find industries that apply to your organization. At least one industry classification is required.

**1. Classification Search**  
Type in the classification or NIGP number you would like to search for.  
(NIGP Code 18th Edition 01-29-2008)  
 Exact Match  Expanded Match  
 [Search >](#)  
Search by Keyword or NIGP Code

**Search Tips**  
 [Filter Results](#)

Current Filters: none  
Showing 123 of 123 results

**2. Choose Classifications**

- [905-71] Spacecraft Cargo Transport Services
- [940-25] Cargo Transport Services, Rail
- [959-31] Cargo Transport Services, Marine (incl. Air-ocean, Ocean-rail, Ocean-truck Intermodal Cargo Services)
- [060-58] Governors, Engine and Road Speed
- [070-22] Off-road Vehicles (tracked or Wheeled) (effective 1-1-06 This Item Has Been Inactivated, Refer To Class 071, 072 and 073)
- [070-24] Prisoner Transport Bus and

[Add >](#)

**3. Verify Your Selection**

Cargo Transport Services, Rail

[Remove All](#) You have selected **1** classifications

[< Previous Step](#) [Next Step >](#)

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**Step 6 Confirmation** – This page summarizes all of your profile selections for your review and confirmation. At the top of the page you will see all the steps and you can click on any step to go back and make changes. **When you are satisfied with your selections click Complete My Registration at the bottom of the page.**

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**Supplier Registration**

Step 1 Select Plan Step 2 Organization Step 3 Regions Step 4 Notifications Step 5 Classifications Step 6 Confirmation Step 7 Complete

Registration Type: **Free Registration**

Please take a moment to confirm the information you have entered so far in this registration process. If you need to make any corrections, you may click on the appropriate step in the navigation bar to be taken directly to that step.

**Subscription Plan**

Plan Name	Free Registration
Plan Amount	0.00

**Organization Information**

Organization Name	Consulting
Description	Business and Corporate consulting
Name	Consulting
Email	consul@yahoo.com
Phone	916-916-9116
Street Address	9116 Asphalt Lane Sacramento, CA 95846 United States
Time Zone	Pacific Time (US & Canada); Tijuana
User Name	to
Password	Not Shown for Security Reasons

**Regions**

Selected Regions

California The State of California Alameda County Alpine County Amador County Butte County Calaveras County Colusa County Contra Costa County Del Norte County El Dorado County Fresno County Glenn County Humboldt County Imperial County Inyo County Kern County Kings County Lake County Lassen County Los Angeles County Madera County Marin County Mariposa County Mendocino County Merced County Modoc County Mono County Monterey County Napa County Nevada County Orange County Placer County Plumas County Riverside County Sacramento County San Benito County San Bernardino County San Diego County San Francisco City & County San Joaquin County San Luis Obispo County San Mateo County Santa Barbara County Santa Clara County Santa Cruz County Shasta County Sierra County Siskiyou County Solano County Solano County Stanislaus County Sutter County Tehama County Trinity County Tulare County Tuolumne County Ventura County Yolo County Yuba County

**Notifications**

Selected Notifications

PREFERENCE	NOTIFICATION TYPE
Email	Notify me of bids I've been invited to.
Never	Send me a confirmation message every time I submit offers on a bid.
Email	Notify me when a bid I participate in is tabulated.
Email	Notify me when a bid I participate in is awarded.
Email	Notify me as soon as an Order is placed.
Email	Send me a daily list of all Bids of Interest to me.
Never	Include BidSync Bids in my Bids of Interest email.

**Agency Types**

Selected Agency Types

State County Federal Private Other

**Classifications**

Selected Classifications

[Business] Consulting

« Previous Step Complete My Registration »

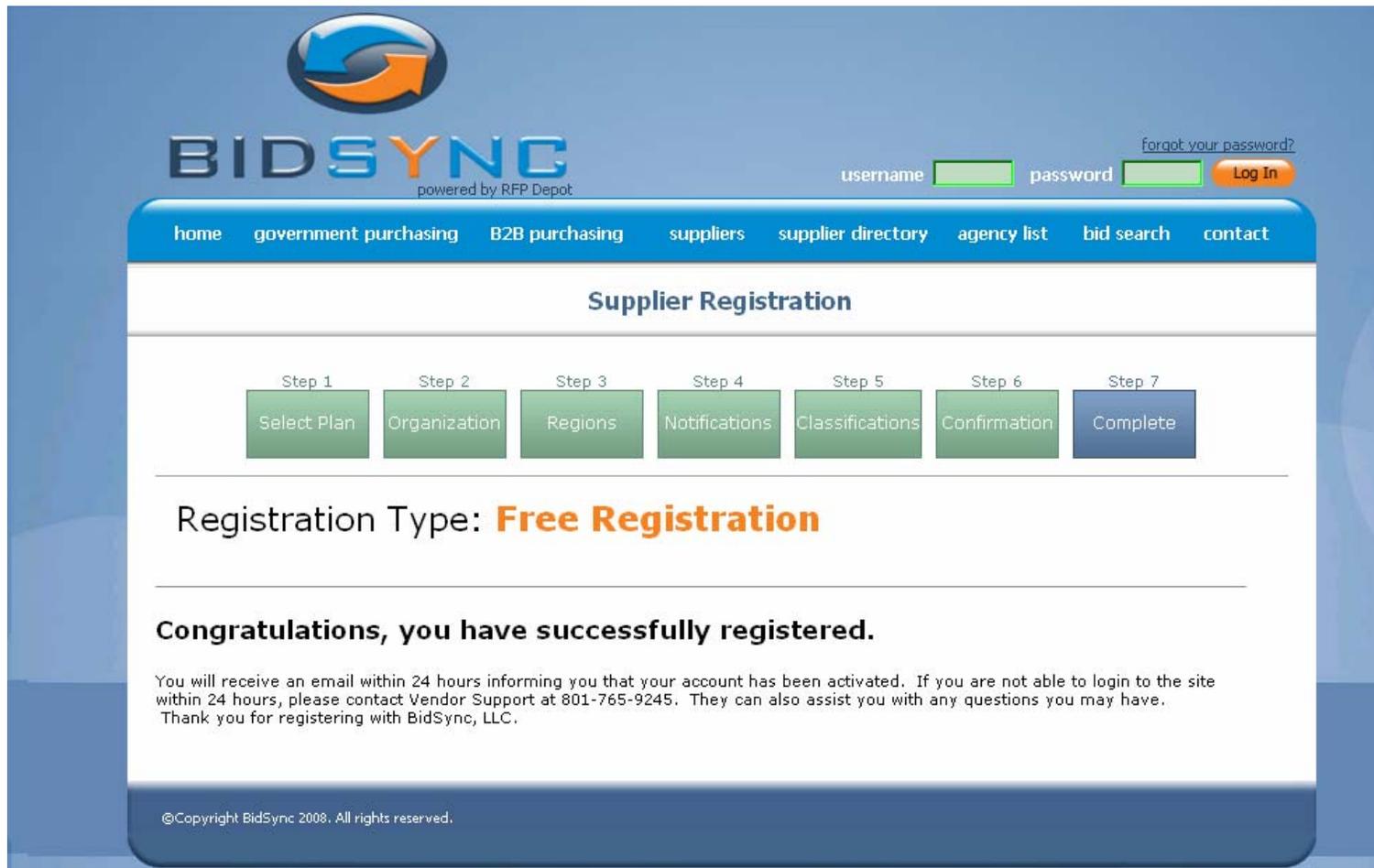
Questions? BidSync representatives are standing by. 801.765.9245 | [support@bidsync.com](mailto:support@bidsync.com)

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## Step 7 – Complete

Your information will be saved and your account will be activated within 24 hours.

You may receive a confirmation email. For quicker activation please call **BidSync** directly at 1-800-990-9339 ext 1.



The screenshot displays the BidSync website interface. At the top left is the BidSync logo, which consists of a blue and orange circular arrow icon above the text "BIDS SYNC" in a bold, blue, sans-serif font. Below the logo, it says "powered by RFP Depot". To the right of the logo is a login section with "username" and "password" labels, each followed by a green input field, and an orange "Log In" button. Above the password field is a link that says "forgot your password?". Below the login section is a blue navigation bar with white text links: "home", "government purchasing", "B2B purchasing", "suppliers", "supplier directory", "agency list", "bid search", and "contact". The main content area has a white background with a blue border. At the top of this area is the heading "Supplier Registration". Below the heading is a horizontal row of seven green buttons, each representing a step in the registration process. The buttons are labeled "Step 1 Select Plan", "Step 2 Organization", "Step 3 Regions", "Step 4 Notifications", "Step 5 Classifications", "Step 6 Confirmation", and "Step 7 Complete". The "Step 7 Complete" button is highlighted in a darker blue. Below the buttons is a horizontal line, followed by the text "Registration Type: **Free Registration**". Another horizontal line follows, and then the text "Congratulations, you have successfully registered." is displayed in a bold font. Below this is a paragraph of text: "You will receive an email within 24 hours informing you that your account has been activated. If you are not able to login to the site within 24 hours, please contact Vendor Support at 801-765-9245. They can also assist you with any questions you may have. Thank you for registering with BidSync, LLC." At the bottom of the page, there is a small copyright notice: "©Copyright BidSync 2008. All rights reserved."

Once you receive the Confirmation email or 24 hours have passed since you registered go to [www.bidsync.com](http://www.bidsync.com).

Note: Only your username is included in the confirmation email.  
Keep a copy of this email for your records.



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Welcome to BidSync! Your FREE account is now active. Please go to [www.bidsync.com](http://www.bidsync.com) and login using the username and password you created. You will need to accept the terms and conditions and review your "Account Profile Setup". This should only take a few minutes.

IMPORTANT: Please review the following sections of the Account Profile Setup. Pay extra attention to the Classification section to ensure that you receive all relevant bid notifications:

- Regions (areas in which you do business)
- Classifications (codes that describe your products and/or services)
- Notification Types (how you would like to be notified of bid opportunities, fax/email)
- Agency Types (the type of agencies you are most interested in doing business with)

Your username is: **Consulting**

If you cannot remember your password, please click on the following link:  
<http://www.bidsync.com/DPX?ac=loginexception&src=dpx&pwdhint=y>

All of the information that you submitted during registration including your username and password can be edited under the "Tools" tab in your account. You must be logged in to view this tab.

If you need assistance with your account or have questions about the functionality of our system, please contact Vendor Support at 1-800-990-9339, Monday through Friday during normal business hours.

Cordially,

Vendor Support  
1-800-990-9339  
[vendorsupport@bidsync.com](mailto:vendorsupport@bidsync.com)  
BIDSYNC

In the upper right corner click the orange (Log In) button.  
**Login with the Username and Password you created.**

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GOVERNMENT SPENDING HITS ITS HIGHEST RATE IN 30 YEARS

REGISTER

If you sell to government agencies...  
 Stop wasting time and money searching for bids. Eliminate the hassle and let us do the work. Register now and receive immediate opportunities specific to your business. Membership grants you access to thousands of national and local bids. Synchronize with the industry's leader and increase your bottom line. Join BidSync!

Thousands of bids in every industry nationwide!

Administrative and Financial  
 Agricultural  
 Architecture and Engineering  
 Building Equipment  
 Clothing, Laundry Equipment  
 Communication and Network  
 Computers and Software  
 Construction: Road, Public Works, etc.  
 Fleet and Automotive  
 Food, Supplies and Services  
 Furniture and Furnishings  
 Janitorial and Cleaning  
 Laboratory  
 Medical  
 Office and Printing Supplies  
 Safety and Protection  
 The Trades: Electrical, HVAC, Plumbing  
 Transit Equipment  
 Water and Sewer  
[And More...](#)

Click Map to Search Current Bids

Featured Members:

Contra Costa County

Electronic Bidding Platform

- Nationwide Access
- Qualified Bid Leads
- Instant Bid Delivery
- No searching
- No missed opportunities
- No uncertainty

Join for FREE

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username  password  Log In forgot your password?

GOVERNMENT SPENDING HITS ITS HIGHEST RATE IN 30 YEARS

REGISTER

ADVERTISERS SPENT \$340 BILLION IN 2007

ONLINE ADS COST \$17 BILLION

YELLOW PAGE ADS TOTAL \$1.2 BILLION EVERY MONTH

RESPONSE RATE - BETWEEN 1 AND 3%

HOW DO YOU MAXIMIZE YOUR LEAD GENERATION DOLLARS?

REGISTER

If you sell to government agencies...  
 Stop wasting time and money searching for bids. Eliminate the hassle and let us do the work. Register now and receive immediate opportunities specific to your business. Membership grants you access to thousands of national and local bids. Synchronize with the industry's leader and increase your bottom line. Join BidSync!

Thousands of bids in every industry nationwide!

Administrative and Financial  
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 Clothing, Laundry Equipment  
 Communication and Network  
 Computers and Software  
 Construction: Road, Public Works, etc.  
 Fleet and Automotive  
 Food, Supplies and Services  
 Furniture and Furnishings  
 Janitorial and Cleaning  
 Laboratory  
 Medical  
 Office and Printing Supplies  
 Safety and Protection  
 The Trades: Electrical, HVAC, Plumbing  
 Transit Equipment  
 Water and Sewer  
[And More...](#)

Click Map to Search Current Bids

Featured Members:

University of Utah

Electronic Bidding Platform

- Nationwide Access
- Qualified Bid Leads
- Instant Bid Delivery
- No searching
- No missed opportunities
- No uncertainty

Join for FREE

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The first time you log in you will need to accept **BidSync's Terms and Conditions** to continue.



**BIDSYNC TERMS AND CONDITIONS**

Supplier User Agreement  
Below are the terms and conditions under which you (as a Supplier) may have access to our online auction system to respond to requests for quotes, proposals and information. By accessing our system, you agree to these terms and conditions.

We may amend this Agreement at any time by posting the amended terms on our site. Except as stated below, all amended terms will automatically be effective ten (10) days after they are initially posted on our site. This Agreement may not be otherwise amended except in writing signed by you and us (BidSync, LLC; hereinafter referred to as "BidSync")

1. Eligibility. The BidSync system is available only to individuals and entities that can form legally binding contracts under applicable law.

[View Printable Version of Supplier Agreement](#)

**I have read and accepted the User Agreement**

To setup you California profile look for “Profiles”, “ Agency Profile Registrations”, or “Based on your current profile, you are invited to do business with The State of California”. Select any of these links to continue.



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Welcome,

**PROFILES**  
[The State of California](#)  
[Add SBI/DBE Certifications](#)

**SUPPLIER ADVERTISEMENTS**  
[Search Supplier Adds](#) **\*\*New!**

**BIDLYNC**  
[Click here to learn more.](#) **\*\*New!**

**QUESTIONS ANSWERED**  
You have no answered questions.

**ORDERS TO FULFILL**  
You have no orders pending.

**CONTRACT DISCUSSIONS**  
You do not have any new contract discussions.

**NEWS**  
One of the following browsers are recommended for viewing this site.

- [Firefox 1.5](#)
- [Internet Explorer 6.0](#)
- [Netscape Navigator 3.0](#)

**Bids**

**New Addendums to Bids**

BID	DESCRIPTION	TIME LEFT
IFB-050-17406	A60341 SFPS Quality Assurance, Testing and Compliance Services IFB	25 days, 2 hrs

**Bids about to end**

BID	DESCRIPTION	OFFERS	TIME LEFT
You do not have any bids that are about to end.			

**Invited Bids**

BID	DESCRIPTION	OFFERS	TIME LEFT
You do not have any new bids.			

**BidLync **\*\*New!****

DESCRIPTION	LOCATION	TIME LEFT
<a href="#">"DEIONIZED WATER SERVICE AND EQUIPMENT AND MATERIALS"</a>	TX	1 day
<a href="#">1-1/2" Bituminous Concrete Paving of Roadways</a>	MA	1 day
<a href="#">10--ANTPQ-48 Lightweight Counter Mortar Radar (LCMR)</a>	NJ	1 day
<a href="#">10--GATE DEACTUATOR</a>	OH	1 day
<a href="#">10--HOOK ASSEMBLY BOMB</a>	OH	1 day

[Click here to see more bids](#) **\*\*New!** Currently Running: 11227



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### Account Profile Setup

**PROFILE SETUP**

<input checked="" type="checkbox"/>	Regions	<a href="#">Edit</a>
<input checked="" type="checkbox"/>	NIGP Classifications	<a href="#">Edit</a>
<input checked="" type="checkbox"/>	Notifications	<a href="#">Edit</a>
<input checked="" type="checkbox"/>	Agency Types	<a href="#">Edit</a>

**OPTIONAL PROFILE SETUP**

<input type="checkbox"/>	UNSPSC Classifications	<a href="#">Edit</a>
<input type="checkbox"/>	NAICS Classifications	<a href="#">Edit</a>

**OTHER SETTINGS**

<input type="checkbox"/>	General Information	<a href="#">Edit</a>
<input type="checkbox"/>	User Information	<a href="#">Edit</a>
<input type="checkbox"/>	Change Password	<a href="#">Edit</a>
<input type="checkbox"/>	Qualifications	<a href="#">Edit</a>
<input checked="" type="checkbox"/>	Company Keyword Search Terms	<a href="#">Edit</a>

**AGENCY PROFILE REGISTRATIONS**

[The State of California](#)

---

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### Account Profile Setup

 **Based on your current profile, you are invited to do business with [The State of California](#).**

**PROFILE SETUP**

<input checked="" type="checkbox"/>	Regions	<a href="#">Edit</a>
<input checked="" type="checkbox"/>	NIGP Classifications	<a href="#">Edit</a>
<input checked="" type="checkbox"/>	Notifications	<a href="#">Edit</a>
<input checked="" type="checkbox"/>	Agency Types	<a href="#">Edit</a>

**OPTIONAL PROFILE SETUP**

<input checked="" type="checkbox"/>	UNSPSC Classifications	<a href="#">Edit</a>
<b>There are Agencies using UNSPSC Classifications in the regions you have defined. If you want to receive notices for these agencies you must complete this step.</b>		
<input type="checkbox"/>	NAICS Classifications	<a href="#">Edit</a>

**OTHER SETTINGS**

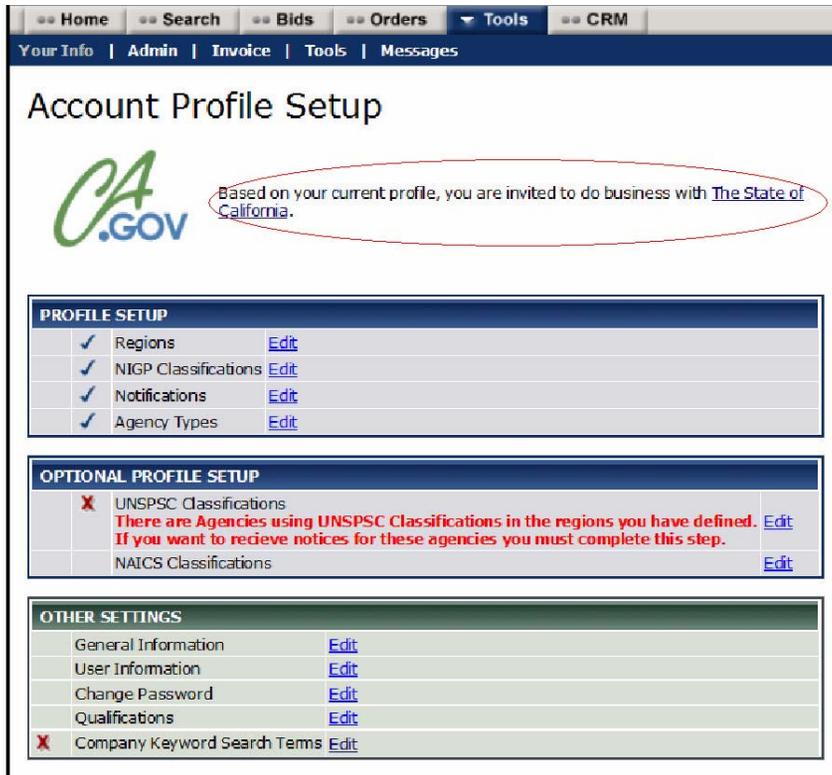
<input type="checkbox"/>	General Information	<a href="#">Edit</a>
<input type="checkbox"/>	User Information	<a href="#">Edit</a>
<input type="checkbox"/>	Change Password	<a href="#">Edit</a>
<input type="checkbox"/>	Qualifications	<a href="#">Edit</a>
<input checked="" type="checkbox"/>	Company Keyword Search Terms	<a href="#">Edit</a>

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Customer Support - [vendorsupport@bidsync.com](mailto:vendorsupport@bidsync.com) or 1-800-990-9339

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**Account Profile Setup** –Your profile is complete when only blue  appear. Do this by clicking the **Edit** link and entering the requested information. When complete, click on **The State of California** Link.



Account Profile Setup

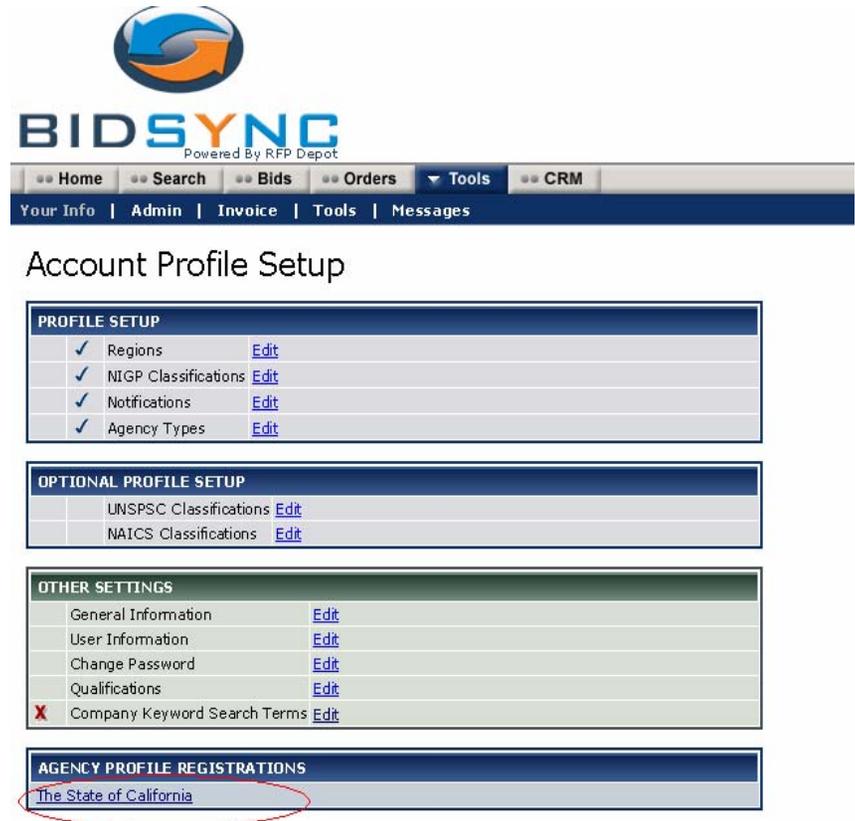
CA.GOV

Based on your current profile, you are invited to do business with [The State of California](#).

PROFILE SETUP		
<input checked="" type="checkbox"/>	Regions	<a href="#">Edit</a>
<input checked="" type="checkbox"/>	NIGP Classifications	<a href="#">Edit</a>
<input checked="" type="checkbox"/>	Notifications	<a href="#">Edit</a>
<input checked="" type="checkbox"/>	Agency Types	<a href="#">Edit</a>

OPTIONAL PROFILE SETUP		
<input checked="" type="checkbox"/>	UNSPSC Classifications	<a href="#">Edit</a>
<b>There are Agencies using UNSPSC Classifications in the regions you have defined. If you want to receive notices for these agencies you must complete this step.</b>		
	NAICS Classifications	<a href="#">Edit</a>

OTHER SETTINGS		
	General Information	<a href="#">Edit</a>
	User Information	<a href="#">Edit</a>
	Change Password	<a href="#">Edit</a>
	Qualifications	<a href="#">Edit</a>
<input checked="" type="checkbox"/>	Company Keyword Search Terms	<a href="#">Edit</a>



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Account Profile Setup

PROFILE SETUP		
<input checked="" type="checkbox"/>	Regions	<a href="#">Edit</a>
<input checked="" type="checkbox"/>	NIGP Classifications	<a href="#">Edit</a>
<input checked="" type="checkbox"/>	Notifications	<a href="#">Edit</a>
<input checked="" type="checkbox"/>	Agency Types	<a href="#">Edit</a>

OPTIONAL PROFILE SETUP		
	UNSPSC Classifications	<a href="#">Edit</a>
	NAICS Classifications	<a href="#">Edit</a>

OTHER SETTINGS		
	General Information	<a href="#">Edit</a>
	User Information	<a href="#">Edit</a>
	Change Password	<a href="#">Edit</a>
	Qualifications	<a href="#">Edit</a>
<input checked="" type="checkbox"/>	Company Keyword Search Terms	<a href="#">Edit</a>

AGENCY PROFILE REGISTRATIONS		
	<a href="#">The State of California</a>	

**California Supplier Profile** – Your profile is complete when only blue [Edit](#) appear. Click [Edit](#) to enter the requested information.



Navigation menu: Home Search Bids Orders Tools CRM Help Logout  
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### The State of California Supplier Profile

Successfully completing this registration process will enable you to do business through this system as a supplier with the State of California. Once your profile information is saved, you will be allowed to continue with the registration process by submitting your profile to the State of California for review.

PROFILE INFORMATION		
X	Identification Number:	<a href="#">[Edit]</a>
X	UNSPSC Classifications:	<a href="#">[Edit]</a>
X	The State of California Use Policy:	Not Accepted <a href="#">[View]</a>
	Registration Status:	<a href="#">Submit Registration</a>

**CERTIFICATIONS**

[Register your business](#) with The State of California as:

- Small Business
- Disabled Veteran Business Enterprise
- Non-Profit Veteran Service Agency
- Non-Profit

# Identification Number – Select Federal Employer Identification Number or Social Security Number and enter the number. Click **Save**.



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The State of California Supply  
Successfully completing this registration process  
allowed to continue with the registration process

**Registration Error:** Before you can register as a SB, DVBE, NVS

https://www.bidsync.com - BidSync: Profile Information - Micro...

PROFILE IDENTIFICATION NUMBER	
Identification Type:	Federal Employer Identification Number
Identification Number:	<input type="text"/>
<input type="button" value="Save"/>	

Internet

Help Log

PROFILE INFORMATION		
X	Identification Number:	<a href="#">[Edit]</a>
X	UNSPSC Classifications:	<a href="#">[Edit]</a>
X	The State of California Use Policy:	Not Accepted <a href="#">[View]</a>
	Registration Status:	<a href="#">Submit Registration</a>

**CERTIFICATIONS**

[Register your business](#) with The State of California as:

- Small Business
- Disabled Veteran Business Enterprise
- Non-Profit Veteran Service Agency
- Non-Profit

UNSPSC Classification - Click [Edit](#). Go to the next slide.



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### The State of California Supplier Profile

Successfully completing this registration process will enable you to do business through this system as a supplier with the State of California. Once your profile information is saved, you will be allowed to continue with the registration process by submitting your profile to the State of California for review.

PROFILE INFORMATION	
✓	Federal Employer Identification Number: 943302125 <a href="#">[Edit]</a>
✗	UNSPSC Classifications: <a href="#">[Edit]</a>
✗	The State of California Use Policy: Not Accepted <a href="#">[View]</a>
	Registration Status: <a href="#">Submit Registration</a>

**CERTIFICATIONS**

**Register your business with The State of California as:**

- Small Business
- Disabled Veteran Business Enterprise
- Non-Profit Veteran Service Agency
- Non-Profit

# UNSPSC Classifications -

Select one UNSPSC code by entering a keyword in the first box and click search. Search results appear in Bright Blue. Check the appropriate box. **Select one UNSPSC code only. You will be required to enter all UNSPSC codes in the certification application.** You may repeat these steps as necessary.  
**Click Save.**

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**UNSPSC CLASSIFICATIONS FOR TERRY YORK**

To qualify which classifications you represent, search by UNSPSC code or keyword or navigate through the classifications listed below. Click on the  icon to expand a list and click on the  icon to contract it. To select a classification, click on the checkbox next to the classification name. **Note:** Selecting a classification heading will automatically select all the sub-classifications. (UNSPSC Code 11.0501)

1. Search by UNSPSC Code or Keyword

- OF -

View classifications

- Apparel and Luggage and Personal Care Products
- Building and Construction Machinery and Accessories
- Building and Construction and Maintenance Services
- Chemicals including Bio Chemicals and Gas Materials
- Cleaning Equipment and Supplies
- Commercial and Military and Private Vehicles and their Accessories and Components
- Defense and Law Enforcement and Security and Safety Equipment and Supplies
- Distribution and Conditioning Systems and Equipment and Components
- Domestic Appliances and Supplies and Consumer Electronic Products
- Drugs and Pharmaceutical Products
- Editorial and Design and Graphic and Fine Art Services
- Education and Training Services
- Electrical Systems and Lighting and Components and Accessories and Supplies
- Electronic Components and Supplies
- Engineering and Research and Technology Based Services
- Environmental Services
- Farming and Fishing and Forestry and Wildlife Contracting Services
- Farming and Fishing and Forestry and Wildlife Machinery and Accessories
- Financial and Insurance Services
- Food Beverage and Tobacco Products
- Fuels and Fuel Additives and Lubricants and Anti Corrosive Materials
- Furniture and Furnishings
- Healthcare Services
- Industrial Cleaning Services
- Industrial Manufacturing and Processing Machinery and Accessories
- Industrial Production and Manufacturing Services
- Information Technology Broadcasting and Telecommunications
- Information Technology Broadcasting and Telecommunications
- Information Technology Broadcasting and Telecommunications
- Laboratory and Measuring and Observing and Testing Equipment
- Life Plant and Animal Material and Accessories and Supplies
- Life Plant and Animal Material and Accessories and Supplies
- Industrial Production and Manufacturing Services
- Information Technology Broadcasting and Telecommunications
- Laboratory and Measuring and Observing and Testing Equipment
- Life Plant and Animal Material and Accessories and Supplies
- Management and Business Professional and Administrative Services
- Manufacturing Components and Supplies
- Material Handling and Conditioning and Storage Machinery and their Accessories and Supplies
- Medical Equipment and Accessories and Supplies
- Metals and Metals and Alloys and their Accessories and Supplies
- Mining and Well Drilling Machinery and Accessories
- Mining and Well Drilling Services
- Musical Instruments and Games and Toys and Arts and Crafts and Educational Equipment and Materials and Accessories and Supplies
- National Defense and Public Order and Security and Safety Services
- Office Equipment and Accessories and Supplies
- Organizations and Clubs
- Paper Products and Products
- Personal and Domestic Services
- Science and Public Affairs Services
- Textile Machinery and Equipment Machinery and Accessories
- Printing and Photographic and Audio and Visual Equipment and Supplies
- Public Utilities and Public Safety Related Services
- Publishing Products
- Rents and Leases and Rental of Furniture and Fixtures and Equipment and Supplies
- Service Industry Machinery and Equipment and Supplies
- Sports and Recreational Equipment and Supplies and Accessories
- Structures and Building and Construction and Manufacturing Components and Supplies
- Timepieces and Jewelry and Gemstone Products
- Tools and General Machinery
- Transportation and Storage and Mail Services
- Travel and Food and Lodging and Entertainment Services

Select All De-select All Add All UNSPSC Classifications Delete All UNSPSC Classifications

Home Admin Invoice Tools Messages Terry York - York Trucking

Customer Support | 1-800-990-9099  
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The State of California Use Policy- click **View**. Go to the next slide.



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### The State of California Supplier Profile

Successfully completing this registration process will enable you to do business through this system as a supplier with the State of California. Once your profile information is saved, you will be allowed to continue with the registration process by submitting your profile to the State of California for review.

PROFILE INFORMATION	
✓ Federal Employer Identification Number:	943302125 <a href="#">[Edit]</a>
✓ UNSPSC Classifications:	<a href="#">[Edit]</a>
✗ The State of California Use Policy:	Not Accepted <a href="#">[View]</a>
Registration Status:	<a href="#">Submit Registration</a>

**CERTIFICATIONS**

[Register your business](#) with The State of California as:

- Small Business
- Disabled Veteran Business Enterprise
- Non-Profit Veteran Service Agency
- Non-Profit

Review the Use Policy, enter the Password and click **Accept** to continue.

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Your Info Admin Invoice Tools Messages

**CA.GOV** The State of California Supplier  
Successfully completing this registration process allowed to continue with the registration process

PROFILE INFORMATION		
✓	Federal Employer Identification Number:	943302125
✓	UNSPSC Classifications:	[Edit]
✗	The State of California Use Policy:	Not Accepted
	Registration Status:	Submit Registration

**CERTIFICATIONS**  
Register your business with The State of California as:

- Small Business
- Disabled Veteran Business Enterprise
- Non-Profit Veteran Service Agency
- Non-Profit

**The State of California Use Policy**

**BY ACCEPTING THE FOLLOWING USE POLICY, YOU ARE AGREEING TO THE FOLLOWING:**

**USE POLICY**  
The State wants you know about the collection, use, security, and access to information that may be obtained through use of the State's web portal. By visiting this web site, you are accepting the policies and practices described in this Notice. Please note that this Use Policy is subject to change without notice, and that it reflects the State's current business practices. This policy is dated December 7, 2000. Also note that each department within the State may have additional privacy and use policies specific to the mission and needs of their work. Be sure to review those policies as you access additional sites within the State.

**PERSONAL INFORMATION AND CHOICE**  
"Personal information" is information about a natural person that identifies or describes an individual, including, but not limited to, his or her name, social security number, physical description, home address, home telephone number, education, financial matters, and medical or employment history, readily identifiable to that specific individual. A domain name or Internet Protocol address is not considered personal information, however, it is considered "electronically collected personal information".

**USER INFORMATION**

User ID:

Password:

Accept Close

**Registration Status** – The State of California Use Policy must indicate accepted to continue. If not click view to continue. If accepted, click **Submit Registration**



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### The State of California Supplier Profile

Successfully completing this registration process will enable you to do business through this system as a supplier with the State of California. Once your profile information is saved, you will be allowed to continue with the registration process by submitting your profile to the State of California for review.

PROFILE INFORMATION		
✓ Federal Employer Identification Number:	943302125	<a href="#">[Edit]</a>
✓ UNSPSC Classifications:		<a href="#">[Edit]</a>
✓ The State of California Use Policy:	Accepted	<a href="#">[View]</a>
Registration Status:		<a href="#">Submit Registration</a>

**CERTIFICATIONS**

Register your business with The State of California as:

- Small Business
- Disabled Veteran Business Enterprise
- Non-Profit Veteran Service Agency
- Non-Profit

**Registration Status - Registered.** If the Registration Status indicates *Pending* call 1-800-990-9339 ext. 1 for assistance. Otherwise, click [Register your business](#) link.



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### The State of California Supplier Profile

Successfully completing this registration process will enable you to do business through this system as a supplier with the State of California. Once your profile information is saved, you will be allowed to continue with the registration process by submitting your profile to the State of California for review.

Your profile has been successfully submitted.

PROFILE INFORMATION		
✓	Federal Employer Identification Number:	943302125
✓	UNSPSC Classifications:	<a href="#">[Edit]</a>
✓	The State of California Use Policy:	Accepted <a href="#">[View]</a>
	Registration Status:	Registered

**CERTIFICATIONS**  
[Register your business](#) with The State of California as:

- Small Business
- Disabled Veteran Business Enterprise
- Non-Profit Veteran Service Agency
- Non-Profit

## California Profile -

Select the appropriate option to continue:

New or Denied Applicants - Click on [Certify with Blank Application](#).

Renewing Applicants – Click on [Renew Certification](#) (not shown).

Returning Applicants – Click on [Complete SB Application](#) (not shown).

Expired Applicants – Click on [Certify with Current Profile](#) (not shown).



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### CALIFORNIA PROFILE

BidSync Supplier Name	Consulting	Supplier Number	101
<b>No Active Profile</b>			
View Options			
Edit Options	<a href="#">Certify With Blank Application</a>		

### Active Certifications

[New Certification](#)

TYPE	STATUS	STATUS DATE	FROM	TO	ACTIONS
You have no active certifications					

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Customer Support - [vendorsupport@bidsync.com](mailto:vendorsupport@bidsync.com) or 1-800-990-9339

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# Certification Types and Business Types -

Determine the desired application type then select the appropriate box or boxes (when available). You may select more than one application type. Select **Next**.



## Small Business(SB) and/or Disabled Veteran Business Enterprise (DVBE)

<b>CERTIFICATION TYPES</b>
<input type="checkbox"/> Small Business (SB)
<input type="checkbox"/> Disabled Veteran Business Enterprise (DVBE)
<b>BUSINESS TYPES</b>
<input type="checkbox"/> Construction
<input type="checkbox"/> Service
<input type="checkbox"/> Non-Manufacturer
<input type="checkbox"/> Manufacturer
<b>Next &gt;&gt;</b>

## Non-Profit Veteran Service Agency (NVSA)

<b>CERTIFICATION TYPES</b>
Non-Profit Veteran Service Agency (NVSA)
<b>BUSINESS TYPES</b>
<input type="checkbox"/> Service
<input type="checkbox"/> Manufacturer
<b>Next &gt;&gt;</b>

## Non-Profit (NP)

<b>CERTIFICATION TYPES</b>
Non-Profit (NP)
<b>Next &gt;&gt;</b>

# Eligibility Questions – Answer all questions then click **Next**.



## Eligibility Questions

Please click on the appropriate Yes or No answer to the following Small Business eligibility questions

SMALL BUSINESS (SB) ELIGIBILITY QUESTIONS		
1.	Is the applicant firm independently owned and operated?	<input type="radio"/> Yes <input type="radio"/> No
2.	Is the applicant firm dominant in its field of operation?	<input type="radio"/> Yes <input type="radio"/> No
3.	Is the applicant firm's principal office located in California?	<input type="radio"/> Yes <input type="radio"/> No
4.	Are the applicant firm's owners (or officers in the case of a corporation) domiciled in California?	<input type="radio"/> Yes <input type="radio"/> No
5.	Together with the applicant's affiliates (if any), does the applicant firm have 100 or fewer employees?	<input type="radio"/> Yes <input type="radio"/> No

Please answer each of the following questions to see if you meet the minimum disabled veteran business enterprise (DVBE) certification eligibility requirements.

DISABLED VETERAN BUSINESS ENTERPRISE (DVBE) ELIGIBILITY QUESTIONS		
1.	Is the applicant firm's qualifying disabled veteran(s)... A veteran of the U.S. military, naval, or air service? Has a "service-connected" disability rating of at least 10%? Domiciled in California?	<input type="radio"/> Yes <input type="radio"/> No
2.	Is the applicant business at least 51% owned by one or more disabled veterans?	<input type="radio"/> Yes <input type="radio"/> No
3.	Is the applicant business managed and controlled by one or more disabled veterans?	<input type="radio"/> Yes <input type="radio"/> No
4.	Is the applicant's home office located in the U.S.?	<input type="radio"/> Yes <input type="radio"/> No
5.	Is the applicant's home office a branch or subsidiary of a foreign corporation, foreign firm, or other foreign based business?	<input type="radio"/> Yes <input type="radio"/> No

# Participation Authorization and Compliance Agreement – In order to continue accept the terms and click **Next**.



## Participation Authorization and Compliance Agreement

**BY ACCEPTING THE FOLLOWING TERMS AND CONDITIONS, YOU ARE AGREEING TO THE FOLLOWING:**

### **PENALTY OF PERJURY**

Any person that willfully provides false information is subject to serious penalties. The submittal of this online application must be authorized by the applicant firm's owner (or officer, in the case of a corporation) and hereby certifies that he/she has read and understands that the applicant meets the applicable Small Business and/or DVBE certification requirements under Government Code Section 14835 et seq, and/or Military and Veterans Code Section 999 et seq, and California Code of Regulations, Title 2, Section 1896 et seq, and that the foregoing statement and all information submitted herein are truthful and accurate. I declare under penalty of perjury under the laws of the state of California that the foregoing is true and correct.

### **VERIFICATION OR RE-VERIFICATION OF STATUS**

All applicants are subject to verification or re-verification of status at any time. Failure by a business to provide requested information that supports its eligibility, by the date and time specified by the OSDS, shall be grounds for denial or decertification. Please also note that sanctions may be imposed for certification program misuse. (See Title 2, California Code of Regulations, Sections 1896.14, 1896.16 and 1896.70. See also Government Code, Sections 14842 and 14842.5; and Military and Veterans Code, Section 999.9; available at [www.leginfo.ca.gov](http://www.leginfo.ca.gov).)

### **USE POLICY**

The State wants you know about the collection, use, security, and access to information that may be obtained through use of the State's web portal. By visiting this web site, you are accepting the policies and practices described in this Notice.

Please note that this Use Policy is subject to change without notice, and that it reflects the State's current business practices. This policy is dated December 7, 2000.

Also note that each department within the State may have additional privacy and use policies specific to the mission and needs of their work. Be sure to review those policies as you access additional sites within the State.

### **PERSONAL INFORMATION AND CHOICE**

"Personal information" is information about a natural person that identifies or describes an individual, including, but not limited to, his or her name, social security number, physical description, home address, home telephone number, education, financial matters, and medical or employment history, readily identifiable to that specific individual. A domain name or Internet Protocol address is not considered personal information, however, it is considered "electronically collected personal information".

According to California Government Code, § 11105.5, "Electronically collected personal information"

I accept the terms above.

Previous Next

# Registration - Select Certification Type. Enter Registration Data, Contact Information, Mailing Address, and Principal Address. Click **Next**.

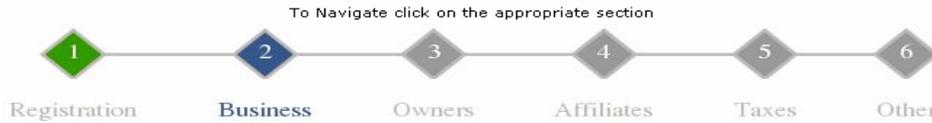


<b>CERTIFICATION TYPES</b>	
<b>Small Business (SB)</b>	
<b>BUSINESS TYPES</b>	
<input type="checkbox"/>	Construction
<input type="checkbox"/>	Service
<input type="checkbox"/>	Non-Manufacturer
<input type="checkbox"/>	Manufacturer
<b>REGISTRATION DATA</b>	
FEIN	<input type="text" value="943302125"/>
SSN	<input type="text"/> If you don't have a FEIN <a href="#">click here</a> to use SSN instead.
DUNS	<input type="text"/>
Legal Business Name	<input type="text" value="Consulting"/>
Doing Business As (DBA) Name	<input type="text" value="Consulting"/>
Business phone number 1	<input type="text" value="(916) 916-9116"/>
Business phone number 2	<input type="text"/> (optional)
Business fax number	<input type="text"/> (optional)
Business web address	<input type="text" value="www.consulting.com"/> (optional)
Share Data	I approve the sharing of my certification information with other government and local agencies for the purposes of participating in their business certification programs. <input checked="" type="radio"/> Yes <input type="radio"/> No
<b>CONTACT INFORMATION</b>	
First Name	<input type="text" value="Consulting"/>
Last Name	<input type="text" value="For You"/>
Email Address	<input type="text" value="consul@yahoo.com"/>
Phone	<input type="text" value="(916) 916-9116"/> ext. <input type="text"/>
FAX	<input type="text"/> (optional)
<b>MAILING ADDRESS</b>	
Street or PO Box	<input type="text" value="9116 Consul Lane"/>
Country	<input type="text" value="UNITED STATES"/>
State	<input type="text" value="California"/>
City	<input type="text" value="RAGGED POINT"/>
Zip Code	<input type="text" value="95833"/> - <input type="text"/>
<b>PRINCIPAL ADDRESS</b>	
Street	<input type="text" value="9116 Consul Lane"/> <i>Do not enter PO Box</i>
Country	<input type="text" value="UNITED STATES"/>
State	<input type="text" value="California"/>
City	<input type="text" value="RAGGED POINT"/>
Zip Code	<input type="text" value="95833"/> - <input type="text"/>

**Business** – Complete Owner Information and Workforce section. Answer Affiliate Relationships Questions and Small Business Definition Questions. Answer Disabled Veteran Business Enterprise Questions and DVBE Service and/or Non-Manufacturer Questions (if prompted).  
Click **Next**.



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OWNER INFORMATION	
Ownership Type	<input type="text" value="Please Select"/>
Date Business Started	<input type="text"/> <input type="button" value="Calendar"/>
Tax year beginning month	<input type="text" value="JANUARY"/>
Did the applicant's business structure change within the last three years? <input type="radio"/> Yes <input type="radio"/> No	
WORKFORCE	
Enter the applicant firm's average number of employees for the last four quarters, including all employees that are in California, out-of-state and/or out of the country. If you have been in business for less than a year, enter the number of employees averaged over the number of quarters that you were in business.	
Number of Employees	<input type="text"/>

All small business applicants must answer each of the following questions to identify potential affiliate businesses.

AFFILIATE RELATIONSHIPS		
During any one (or all) of the previous three tax years, did the applicant or its individual owners/officers:		
1.	Have a controlling ownership interest in another business?	<input type="radio"/> Yes <input type="radio"/> No
2.	Share or have common owners with another business?	<input type="radio"/> Yes <input type="radio"/> No
3.	Share or have common management with another business?	<input type="radio"/> Yes <input type="radio"/> No
4.	Have a family member(s) engaged in a similarly or commonly related business activity as the applicant?	<input type="radio"/> Yes <input type="radio"/> No
5.	Have a financial relationship with another business, consisting of loans and/or assistance to meet bond/security or credit requirements? (Exclude those with public financial institutions.)	<input type="radio"/> Yes <input type="radio"/> No
6.	Have a contractual relationship between the applicant firm and another company consisting of assignments, and/or transfer of title(s)?	<input type="radio"/> Yes <input type="radio"/> No
7.	Share facilities, equipment or systems with another business?	<input type="radio"/> Yes <input type="radio"/> No
8.	Share employees with another business?	<input type="radio"/> Yes <input type="radio"/> No

Please click on the appropriate Yes or No answer to the following questions regarding Small Business eligibility.

SMALL BUSINESS DEFINITION QUESTIONS		
1.	<b>Is the applicant firm dominant in its field of operation?</b> Example: If your firm is a software company and controls the software industry within the State of California, you are considered to be dominant in your field of operation.	<input type="radio"/> Yes <input type="radio"/> No
2.	<b>Is the applicant firm independently owned and operated?</b> Example: Your firm is not owned by another entity (such as a corporation) that has control over your business' day-to-day operations.	<input type="radio"/> Yes <input type="radio"/> No

**Owners** - Click **Add Owner** button to add Ownership Information.  
Select appropriate Titles when prompted. Click Save and repeat to add additional business relationships, when necessary.

Click **Next** when finished.

CA.GOV Department of General Services

Home Search Certification Search

#

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**OWNER INFORMATION**

First Name

Last Name

Title  OWNER

Ownership Percent

Owner Type Please Select

**HOME ADDRESS**

Street

*Do no enter PO Box*

Country UNITED STATES

State California

City Please Select

Zip Code  -

ERCENT EDIT DELETE

100%	<a href="#">edit</a>	<a href="#">delete</a>
100%		

Ownership interest m  
Sole Proprietorship

Done Internet

Previous

**Affiliates** - When required, click **Add Affiliate** button to enter Affiliate Information.  
 Select appropriate business relationships.  
 Click Save. Repeat to add additional affiliates. Click **Next**.



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To Navigate click on the appropriate section

1 2 3 4 5 6  
 Registration Business Owners **Affiliates** Taxes Other

**Add Affiliate**

BUSINESS NAME	LAST NAME	FIRST NAME	TITLE	PERCENT	EDIT	DELETE
No Affiliates have been specified. Please click the "Add Affiliate" button to add an affiliate.						

You must identify each business that applies to your "Yes" response on the "Affiliate Relationships" questions.  
 You only have to list the business once if there are multiple reasons and/or persons that establish the relationship.

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To Navigate click on the appropriate section

1 2 3 4 5 6  
 Registration Business Owners **Affiliates** Taxes Other

**Add Affiliate**

BUSINESS NAME	LAST NAME	FIRST NAME	TITLE	PERCENT	EDIT	DELETE
RPP Depot, LLC (US)						

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**AFFILIATE INFORMATION**

Business Name:

First Name:

Last Name:

Title:

Ownership Percent:

Business Start Date:

Relationship Start Date:

Relationship End Date:  (optional)

Fiscal Year Begins:

Number of Employees:

**HOME ADDRESS**

Street:

Do not enter PO Box

Country:

State:

City:

Done [www.bidsync.com](http://www.bidsync.com)

**Taxes** - Enter your **Gross Annual Receipts** for the years requested.  
 The Update option may not be required.  
 Click **Next**.



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TAX INFORMATION						
GROSS ANNUAL RECEIPTS TABLE						
Use this table to locate the gross annual receipts on a federal tax return as required below						
If your firm ownership type is a:		Your gross annual receipts less returns & allowances are located on:				
SOLE PROPRIETORSHIP		SCHEDULE C (form 1040), SECTION A, LINE 3				
PARTNERSHIP OR S-CORPORATION (RENTAL OR LEASING BUSINESS)		FORM 8825, TOTAL OF LINE 3 COMBINED				
PARTNERSHIP (ALL OTHER BUSINESS TYPES)		FORM 1065, LINE 1C				
S-CORPORATION (all other business types)		FORM 1120S, LINE 1C				
C-CORPORATION		FORM 1120 OR 1120A, LINE 1C				
LIMITED LIABILITY COMPANY - SINGLE MEMBER/manager		FORM 1040, SCHEDULE C, LINE 3 or FORM 1120 or 1120A, Line 1c				
LIMITED LIABILITY COMPANY - MULTIPLE MEMBERS/managers WITH PARTNERSHIP TAX STRUCTURE		FORM 1065, LINE 1C				
LIMITED LIABILITY COMPANY - MULTIPLE MEMBERS/managers WITH S-CORP TAX STRUCTURE		FORM 1120S, LINE 1C				
LIMITED LIABILITY COMPANY - MULTIPLE MEMBERS/managers WITH C-CORP TAX STRUCTURE		FORM 1120 or 1120A, LINE 1C				
LIMITED LIABILITY PARTNERSHIP		FORM 1065, LINE 1C				

Enter the Gross Annual Receipts (GARs) for the applicant as reported on the business' Federal income tax return. You may enter an estimate for the most recent tax year **only** if your tax returns have not yet been filed.  
[View Tax Information From Previous Application](#)

OWNER	CURRENT GARS OPTIONS	2008 GARS	2007 GARS	2006 GARS	TOTAL	AVERAGE
Diamond Lace Wigs & Accessories (applicant)	<a href="#">2008 GARS Not Available</a>		\$0.00	\$0.00	\$0.00	\$0.00
Totals:					\$0.00	\$0.00

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# Other - Enter Various Data and Service Areas.

**UNSPSC:** To continue, one at a time, enter the entire list of keywords and click search to identify UNSPSC codes. In the search results box, select the UNSPSC code and click the Add Classification button. Repeat for each key word.

**KEY WORDS:** In the Key Words box enter entire key words list.

**COMMERCIALLY USEFUL FUNCTION:** Answer Commercially Useful Function questions.

When finished click **Submit**.



**VARIOUS DATA**

Agency with whom you are also Certified  Please Select  (optional)

Certification Number with the above agency  (optional)

Do you have a bid ending within the next 30 business days?  
 Yes  No

**SERVICE AREAS**

Selected	Unselected
Alameda County	Alameda County
Alpine County	Alpine County
Amador County	Amador County
Butte County	Butte County
Calaveras County	Calaveras County
Colusa County	Colusa County

Remove Add

**UNSPSC CLASSIFICATIONS**

Select Classifications Remove All Classifications

**KEY WORDS**

Enter the individual keywords (descriptive terms, separated by a space) which best describe your business and its offerings. Consider using terms that will help State buyers and potential business partners locate your business when they use the State's Online Certified Small Business and DVBE search engine. Your keywords will be truncated to 255 characters. You can update your keywords at any time.

Answer the following questions as they apply to the applicant firm when fulfilling a contract or purchase order.

**COMMERCIALLY USEFUL FUNCTIONS**

- When fulfilling your role on a State contract or purchase order, will your firm provide services and/or products that are specifically related to that contract or purchase order?  
**Example:** The State contract is for modifying an office site, which requires plumbing. You are a licensed plumber and will perform duties specific to plumbing.  Yes  No
- When fulfilling your role on a State contract or purchase order, will your firm directly perform, manage or supervise your designated portion of the work?  
**Example:** The State purchase order requires specific types of nuts and bolts. Your primary line of business is selling hardware and your firm will provide the specified nuts and bolts.  Yes  No
- When fulfilling your role on a State contract or purchase order, will your firm provide services and/or products that are normal for your line of business?  
**Example:** Your primary line of business is selling medical supplies. It is appropriate for you to respond to a medical supply request, but it is not appropriate to perform landscaping services.  Yes  No
- If you subcontract, or had to subcontract (any or all of) the work on a State contract or purchase order, is the amount of subcontracting normal for your industry?  
**Example:** On a construction contract, a licensed plumber would be expected to perform most, if not all, of the plumbing work.  Yes  No
- When fulfilling your role on a State contract or purchase order, will your firm perform the work or provide the goods yourself, and not act as a pass-through in order to give the appearance of SB and/or DVBE participation?  
**Example:** The State purchase order requests medical supplies. Your firm's primary line of business is to sell medical supplies. Your firm will fulfill the order from start to finish, including (but not limited to) taking title to the goods, bearing the risk of loss for any damaged products and/or substandard services, billing the State, and dealing with any warranty or dispute issues should they arise. Your firm's role should not be to merely arrange a purchase between the State and another supplier. The State should be able to resolve any product or service issues with you (and not a third party) at any time during the transaction (or warranty period, if one exists).  Yes  No

Previous Submit

The screenshot shows the "Classification Selection" window. It has two panes: "SERVICE AREAS" and "CLASSIFICATIONS". The "SERVICE AREAS" pane shows a list of counties (Alameda, Alpine, Amador, Butte, Calaveras, Colusa) with "Selected" and "Unselected" columns. The "CLASSIFICATIONS" pane has a search box and radio buttons for "Exact Match" and "Expanded Match". A "Search" button is visible.

This screenshot shows the same "Classification Selection" window, but with search results displayed. The "CLASSIFICATIONS" pane shows "Showing 1 of 1 results" and a search result for "[801015] Business and corporate management consultation services". The "KEY WORDS" section is also visible.

Enter your Password. Click **Submit**.



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To Navigate click on the appropriate section



**SMALL BUSINESS(SB)**

Service

**USER INFORMATION**

User Id

Password

Previous Submit

You will see one of two screens. Click **Close** to return to your California Profile.



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**SMALL BUSINESS(SB)**  
Congratulations your Small Business(SB) Application has been approved  
Business Types

Close

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**APPLICATION SUBMITTED**  
Your changes have been Submitted.

Close

---

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## California Profile -

**California Profile** - Review the details. Use the California Profile Edit Options “Certify with Current Profile” to make changes. If edits are not required then select Logout button.

**CLOSING THE BROWSER DOES NOT LOG YOU OUT.**

**Active Certifications** - View your application Status.

For *Waiting for Agency, Full Doc* or *Pending* certification status, call the **Office of Small Business & DVBE Services** at (916) 375-4940, or email us at [OSDChelp@dgs.ca.gov](mailto:OSDChelp@dgs.ca.gov)



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CALIFORNIA PROFILE			
BidSync Supplier Name	<input type="text" value="Consulting"/>	Supplier Number	<input type="text"/>
Legal Business Name	<input type="text" value="Consulting"/>	DBA Business Name	<input type="text" value="Consulting"/>
Address	<input type="text"/>	Phone	<input type="text"/>
Email	<input type="text"/>	FAX	<input type="text"/>
Business Types	Service Manufacturer		
Service Areas	Alameda County, Alpine County, Amador County, Butte County, Calaveras County, Colusa County, Contra Costa County, Del Norte County, El Dorado County, Fresno County, Glenn County, Humboldt County, Imperial County, Inyo County, Kern County, Kings County, Lake County, Lassen County, Los Angeles County, Madera County, Marin County, Mariposa County, Mendocino County, Merced County, Modoc County, Mono County, Monterey County, Napa County, Nevada County, Orange County, Placer County, Plumas County, Riverside County, Sacramento County, San Benito County, San Bernardino County, San Diego County, San Francisco City & County, San Joaquin County, San Luis Obispo County, San Mateo County, Santa Barbara County, Santa Clara County, Santa Cruz County, Shasta County, Sierra County, Siskiyou County, Solano County, Sonoma County, Stanislaus County, Sutter County, Tehama County, Trinity County, Tulare County, Tuolumne County, Ventura County, Yolo County, Yuba County,		
Keywords	Business		
Classifications	339999 - All Other Miscellaneous Manufacturing 801015 - Business and corporate management consultation services		
View Options	<a href="#">View Application</a>		
Edit Options	<a href="#">Certify With Current Profile</a>   <a href="#">Certify With Blank Application</a>		

### Active Certifications

[Register as Disabled Veteran Business Enterprise \(DVBE\)](#)

TYPE	STATUS	STATUS DATE	FROM	TO	ACTIONS
SB (Micro)	Approved	May 5, 2009	May 5, 2009	May 30, 2010	

### Certification History

TYPE	STATUS	STATUS DATE	FROM	TO

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