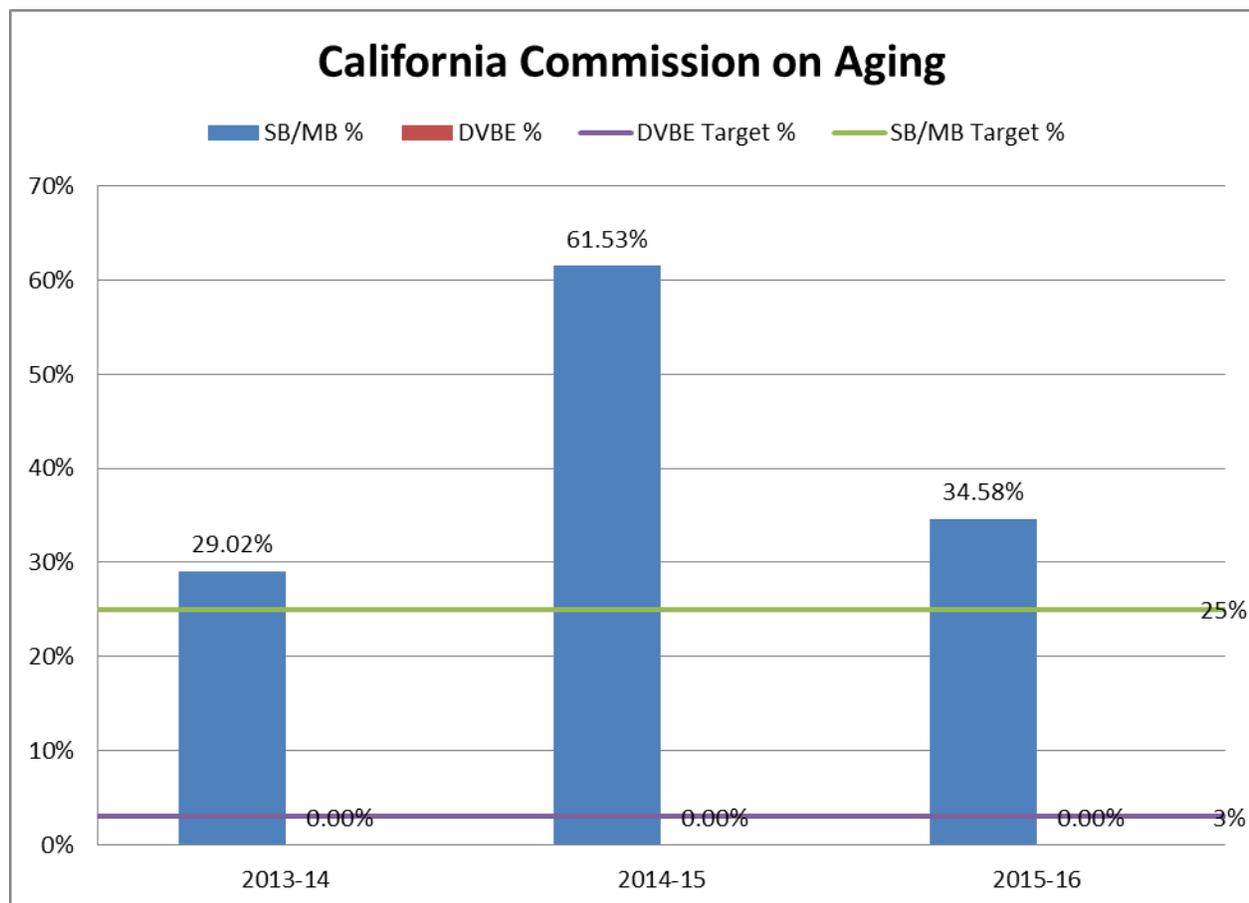


Aging, Commission on			
Fiscal Year	Total Contract Dollars	DVBE Dollars	DVBE %
2013-14	2,984	0	0.00%
2014-15	7,499	0	0.00%
2015-16	2,733	0	0.00%

Aging, Commission on			
Fiscal Year	Total Contract Dollars	SB/MB Dollars	SB/MB %
2013-14	2,984	866	29.02%
2014-15	7,499	4,614	61.53%
2015-16	2,733	945	34.58%



1300 National Drive, Suite 173
Sacramento, CA 95834

Telephone: 916-419-7591
Fax: 916-419-7596
E-Mail: CCoA@cco.ca.gov
Web Site: www.ccoa.ca.gov



Executive Director
Sandra Fitzpatrick

FY 2016/17

California Commission on Aging Improvement Plan - Disabled Veteran Business Enterprise

I. Summary of Disabled Veteran Business Enterprise (DVBE) Participation

The intent of the the California Commission on Aging (CCoA) is to purchase goods and services whenever possible from both DVBE's and SB/MB's. Agency size (three full-time employees) results in nominal purchasing on an annual basis.

II. Why the Participation Goal Was Not Achieved

The CCoA makes purchasing decisions on availability (i.e. parking vendor). This one parking vendor accounts for 100% of the total non-IT services purchased during FY 2015-16. 90% of CCoA non-IT goods were purchased from a Small Businesses or Micro Businesses. Unfortunately, these vendors were not also a DVBE.

III. Plan to Enhance Contracting Opportunities for Disabled Veteran Business Enterprises

A. Policy

The CCoA shall actively promote the use of Disabled Veteran Business Enterprises (DVBE's) in purchasing and contracting activities toward achieving a minimum participation goal of 3 percent.

B. Collaborative Efforts

The Executive Director and staff will examine current departmental practices related to doing business with DVBE's and will identify ways to increase the use of DVBE's for the fiscal year 2016-17.

C. Contracting Practices

When appropriate the CCoA will include the following language in contract bid advertisements: "The State encourages Disabled Veteran Business Enterprises to apply."

IV. Planning & Advocacy

The CCoA will use available resources such as the DGS website to locate and verify state certified DVBE's.

V. Monitor & Continuously Improve

The CCoA will continue to monitor its purchasing practices and strive to improve those practices making every effort to meet the participation goal for DVBE.

The Executive Director will monitor purchase orders quarterly and discuss with the CCoA staff ways in which to improve practices.