



## Department of General Services

### Small Business Council

Meeting Agenda

**December 3, 2008**

**1:00 p.m. – 3:30 p.m.**

**Department of General Services**

**707 Third Street, 1<sup>st</sup> Floor, Executive Dining Room**

**West Sacramento, CA 95605**

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**Bagley Keene Open Meeting Act** – The DGS follows this Act in the conduct of Council and committee meetings. This meeting is open to the public and only items on this Agenda may be transacted or discussed. See Government Code Sect. 11125(c) or view on the Web at <http://caselaw.lp.findlaw.com/cacodes/gov/11120-11132.html>

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| 1:00 p.m. - Welcome and opening remarks  | Chair: Jim Butler<br>Co-Chair: Randall Martinez                           |
| 1:10 p.m. - Approval of minutes from June 25, 2008 Meeting   |   |
| 1:15 p.m. - Set New SB Council Meeting Dates for 2009 <ul style="list-style-type: none"><li>• March 4, 2009 or March 22, 2009</li><li>• June 3, 2009 or June 10, 2009</li><li>• September 9, 2009 or September 16, 2009</li><li>• December 2, 2009 or December 9, 2009</li></ul> |   |
| 1:25 p.m. - Office Depot Audit (Report and Discussion)   | Jim Butler  |
| 1:40 p.m. - I-Bond Update/Report from California<br>Department of Water Resources (DWR)  | Angel Carrera/Kim Oliphint<br>Chief, Management<br>Services Division, DWR |
| 2:20 p.m. - SBC Membership <ul style="list-style-type: none"><li>• SARA Awards recap</li></ul>   | Eric Mandell  |
| 2:40 p.m. - SBC Strategic Plan Progress  | Eric Mandell/Sub -<br>Committee Chairs                                    |
| 3:05 p.m. - eProcurement Status Update   | Robin Borden  |
| 2:15 p.m. - Update from Marty Keller, Governor's Small Business Advocate   |   |
| 2:35p.m. - Public comment period (council members will not comment)  |   |
| 3:30 p.m. - Adjournment  |   |

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**Americans with Disabilities Act (ADA):** It is the policy of the State to make every effort to ensure that its programs, activities and services are available to all persons, including persons with disabilities. Persons with disabilities requiring reasonable modification to participate in the meeting should **provide their request** to Catrina Blair at [catrina.blair@dgs.ca.gov](mailto:catrina.blair@dgs.ca.gov) or call (916)375-4343. You may also contact the Procurement Division main office at: (916) 375-4400 or the **Procurement Division TTY** (West Sacramento) at (916) 376-1891, **California Relay Service** at 1-800-735-2922 or 1-888-877-5379; TTY at 1-900735-2929 or 1-888-877-5378, Speech to Speech at 1-800-854-7784. It is recommended that DGS receives the request **at least five working days prior to the event.**

**Committee Meeting** agendas will be posted separately on the Web site at [www.pd.dgs.ca.gov/smbus](http://www.pd.dgs.ca.gov/smbus)

***To participate in the teleconference, you can dial 1-866-815-3970 and enter code 6789586.***

Alternatively, you may attend in person and participate in the teleconference at: The Department of General Services, Sacramento, California. (Please call Catrina Blair 916-375-4343 or Maureen Moss 916-375-4426 to reserve a place).