

Small Business Council - Outreach, Agenda February 7, 2006

**DGS Small Business Council
Outreach Subcommittee
February 7, 2006
9:30 - 12:00
Department of General Services
707 3rd Street, Executive Dining Room
Sacramento, CA**

1. Status of improving database tool to find firms - No 12 on Issues document states "ongoing"
 - a. Mariel- BIZ keyword search

2. Status of map feature for TACPA, LAMBRA and EZA - No 16 on Issues document
 - a. Eric to identify improvements and coordinate with PAM/other agencies for implementation.

3. Status of Financial Resources for inclusion on website - No 22 on Issues document
 - a. Mariel/Eric to collaborate on further web enhancements
 - b. Randall to provide names of resources?

4. Status of Vendor Fairs (like CalTrans) buying on the spot, Resource Exchange, Bidders Conferences, etc. - No 25 on Issues document
 - a. COS to report

5. Status on eblast to all SB/DVBE Advocates - No 31 on Issues document
 - a. Eric to send eblast to advoctes about listing products and services on their departments webpage

6. Review brochure "You're certified, now what?" - No 35 on Issues document
 - a. All

7. Status on migration of certified firms to SOS - No 36 on Issues document
 - a. Mariel
 - b. Lori had a note about emailing the new certified firms a week after receiving their approval letter about the SOS and keywords

8. Status on eblasting certified firms and how to contact members - No 38 on Issues document
 - a. Should we continue to do this and when?

9. Status on reporting PD spend with SB for client agencies - No 46 (e) on Issues document
 - a. Mariel and Eric were to meet w/ Rita

10. Status on "meet and great" event - No 59 on Issues document
 - a. Resource Exchanges should accomplish this, Eric was to meet with Rita

11. Schedule next meeting