

To “opt out”, login to your eP profile. Click the My Account tab. Locate ‘Notifications’ and click Edit.



Navigation bar with tabs: Home, Search, Bids, Orders, Tools (selected), CRM, Agency List. Below the tabs is a dark blue bar with links: Your Info | Admin | Invoice | Tools | Messages.

## Account Profile Setup

PROFILE SETUP		
<input checked="" type="checkbox"/>	Regions	<a href="#">Edit</a>
<input checked="" type="checkbox"/>	NIGP Classifications	<a href="#">Edit</a>
<input checked="" type="checkbox"/>	Notifications	<a href="#">Edit</a>
<input checked="" type="checkbox"/>	Agency Types	<a href="#">Edit</a>

OPTIONAL PROFILE SETUP		
<input checked="" type="checkbox"/>	UNSPSC Classifications	<a href="#">Edit</a>
<input checked="" type="checkbox"/>	CSI Classifications	<a href="#">Edit</a>

OTHER SETTINGS		
	General Information	<a href="#">Edit</a>
	User Information	<a href="#">Edit</a>
	Change Password	<a href="#">Edit</a>
	Qualifications	<a href="#">Edit</a>
<input checked="" type="checkbox"/>	Company Keyword Search Terms	<a href="#">Edit</a>

AGENCY PROFILE REGISTRATIONS	
	<a href="#">The State of California</a>

## To “opt out” (continued)

Select NEVER Send me a daily list of BidSync Links Plus bids and NEVER Send me exclusive special offers and promotions. Click Save.



Navigation bar with the following items: Home, Search, Bids, Orders, Tools (dropdown), CRM, Agency List. Below this is a secondary navigation bar with: Your Info | Admin | Invoice | Tools | Messages.

NOTIFICATIONS FOR EDDIE REYNA				
Never	Email	Fax	Text	Notification type
<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Notify me of bids I've been invited to. <a href="#">?</a>
<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Send me a confirmation message every time I submit offers on a bid. <a href="#">?</a>
<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Notify me when a bid I participate in is tabulated. <a href="#">?</a>
<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Notify me when a bid I participate in is awarded. <a href="#">?</a>
<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Notify me as soon as an Order is placed. <a href="#">?</a>
<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Send me a daily list of BidSync Links bids. <a href="#">?</a>
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Send me a daily list of BidSync Links PLUS bids. <a href="#">?</a>
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Send me exclusive special offers and promotions. <a href="#">?</a>