



**Office of Small Business & DVBE Services (OSDS)  
Consolidated Annual Reports Training Fiscal Year (FY) 2011-2012**

**Tuesday, April 24, 2012  
9:00 a.m. – 4:00 p.m.**

**Facilitators:** Rakesh Sharma and Arsen Arakelyan  
**Guest Speakers:** DGS Program Representatives  
**Attendees:** Statewide Report Coordinators

**Agenda Topics**

<b>Start</b>	<b>End</b>	<b>Topic</b>	<b>Length</b>	<b>Presenter</b>
9:00 AM	9:30 AM	Welcome – Introduction and Icebreaker	0:30	Tanya Little/Rakesh Sharma
9:30 AM	9:35 AM	Overview of Today’s Training	0:05	Rakesh Sharma
9:35 AM	9:40 AM	Learning Objectives	0:05	Rakesh Sharma
9:40 AM	9:50 AM	Gathering Data	0:10	Rakesh Sharma
9:50 AM	10:00 AM	Executive Orders and Statutes	0:10	Rakesh Sharma
10:00 AM	10:15 AM	Certification Types	0:15	Rakesh Sharma
		Consolidated Annual Report Includes		
<b>10:15 AM</b>	<b>10:30 AM</b>	<b>Break</b>	<b>0:15</b>	
10:30 AM	11:20 AM	STD 810 Contracting Activity Report <i>Improvement Plan</i>	0:50	Rakesh Sharma
11:20 AM	11:30 AM	SB&DVBE Option and DVBE Incentive	0:10	Arsen Arakelyan
11:30 AM	12:00 PM	Infrastructure Bond Activity report <i>Action Plan</i>	0:30	Rakesh Sharma
<b>12:00 PM</b>	<b>1:00 PM</b>	<b>Lunch</b>	<b>1:00</b>	
1:00 PM	1:30 PM	Consulting Services Report	0:30	Arsen Arakelyan
1:30 PM	2:30 PM	Office of Policy, Procedures and Legislation eProcurement	1:00	Carlos Chavez Jackie Collins
<b>2:30 PM</b>	<b>2:45 PM</b>	<b>Break</b>	<b>0:15</b>	
2:45 PM	3:00 PM	Ethnicity, Race, and Gender Report	0:15	Rakesh Sharma
3:00 PM	3:15 PM	Cover Letter	0:15	Rakesh Sharma
3:15 PM	3:30 PM	Summary	0:15	Rakesh Sharma
3:30 PM	4:00 PM	Q & A, Evaluation, and Closing Remarks	0:30	Rakesh Sharma