



GENERAL SERVICES

MEMORANDUM

Date: October 27, 2015
To: Susan Hansen
Department of Finance, FSCU
From: Department of General Services
State Administrative Manual (SAM) Unit
Subject: REVIEW OF PROPOSED SAM REVISION #432 FOR DECEMBER 2015

SAM sections 10500 is scheduled for publication in the upcoming SAM revision package #432 for December 2015.

Please review the posted SAM pages to insure that this revision is correctly incorporated into SAM.

Indicate approval by inserting your signature below and returning this memorandum electronically no later than Friday, November 6, 2015.

If you have any questions or concerns, please contact me at 916-376-5069. Thank you for your cooperation.

Jason Tyburczy
SAM Unit

Jason.Tyburczy@dgs.ca.gov


APPROVAL SIGNATURE

10/27/15
DATE

Attachments: