



# M E M O R A N D U M

---

**Date:** March 21, 2014  
**To:** Mary Dupont  
**Real Estate Services Division (RESD)**  
**From:** Department of General Services  
**State Administrative Manual (SAM) Unit**  
**Subject:** REVIEW OF PROPOSED SAM REVISION #426 FOR JUNE 2014

**SAM sections 1300-1310.5, 1323.13, 1321.1, 1324.14 and 6453** is scheduled for publication in the upcoming SAM revision package #426 for June 2014.

Please review the attached SAM pages to insure that this revision is correctly incorporated into SAM.

*Indicate approval by inserting your signature below and returning this memorandum electronically no later than Friday, April 11, 2014.*

If you have any questions or concerns, please contact me at 916-376-1862. Thank you for your cooperation.

Isaac Clark III  
SAM Consultant  
SAM Unit  
[Isaac.clark@dgs.ca.gov](mailto:Isaac.clark@dgs.ca.gov)

---

**APPROVAL SIGNATURE**

---

**DATE**

Attachments: