

## **SAM – ENERGY AND SUSTAINABILITY**

### **REPORTING REQUIREMENTS**

**1815.4**

(New 5/2015)

#### **4. Reporting Requirement**

Each state agency shall be responsible for developing annual energy use reduction goals and intended actions for achieving the goals stated in its five-year infrastructure plan.

- a. Agency Reporting Requirements for State-Owned (Existing) Buildings and New and Renegotiated State Building Leases.

The annual energy use reduction goals of existing buildings, as well as new and renegotiated state building leases, shall be included in the annual state agency five-year infrastructure plan, and annual whole building energy use shall be entered into the ENERGY STAR Portfolio Manager database, with access provided to DGS.

Benchmarking of initially occupied new buildings and build-to-suit leases should begin upon building occupancy.