

SAM - BUDGETING

SUPPLEMENTARY SCHEDULE OF REIMBURSEMENTS

6466

(Revised 9/2010)

Budget submissions are required to include a Supplementary Schedule of Reimbursements. The information will be prepared on Supplementary Schedule of Federal Funds/Reimbursement, [DF 301](#) or such other format approved by the Finance budget analyst. For a definition of "reimbursement," see SAM Section [6463](#). Any changes are subject to the provisions of Section 28.00 or Section 28.50, as appropriate, of the Budget Act. The Schedule will include the following: (1) descriptive title; (2) source of funds (indicate the organization code of the paying state department); and (3) the past, current, and budget year expenditures. Each page should be numbered for ready reference. Instructions for preparation of [DF 301](#) are included on the second page of the form.

If changes have been made during the budget preparation process before submittal of the Governor's Budget to the Legislature which affects this schedule, a final submission of the affected schedule must be made by the originating department to agree with the printed budget and returned to Finance by the timeframe specified in Budget Letters.