

Format and minor grammatical changes have been made to all pages included in this revision package. Revision bars are not inserted for format changes, non-substantial technical changes, and fully rewritten chapters. Revision bars appear on the right sides of all pages. Vertical (addition) bars indicate added and rewritten matter, and horizontal (deletion) bars indicate deleted matter.

NOTE: SAM is currently being reviewed and revised from the front to the back. We realize this will take a few years but with patience and fortitude it will happen. Therefore, you will see SAM Sections marked as “Reviewed” and the reviewed date in the “Revised” sections of SAM.
Example: (Reviewed 9/04)

ITEM	SUMMARY
Section 0030 (Revised)	<u>SAM Publications and Contacts</u> , revise and update contacts and information.
Section 0761 (Revised)	<u>Advance Blanket Approval</u> , revise date to submit STD. 260 form.
Section 1322.1 (Revised)	<u>Leasing Services Unit</u> , correct Government Code Section from 13669 to 14669.
Sections 1695 (Revised)	<u>Records Management Information, Point of Contact & Address</u> , revised to reflect changes in personnel, location, addresses, and numbers.
Section 3503 (Revised)	<u>Competitive Purchasing</u> , revised to reflect changed dollar threshold on informal competitive non-IT goods procurements and reference State Contracting Manual, Volume II, Purchasing Authority Manual (PAM) for requirements.

REVISION SEQUENCE INSTRUCTIONS

The SAM is undergoing a format transition. Therefore, page numbers are either at the center bottom or upper right corner of the page.

Remove Page (s)	Consecutive Number of Sheets	Insert Page (s)	Consecutive Number of Sheets
0030 through 0030 (Cont. 4)	3	SAME	3
0760 (Cont. 1)	1	SAME	1
1321.18 (Cont. 1)	1	SAME	1
1695	1	SAME	1
3500	1	SAME	1