

Format and minor grammatical changes have been made to all pages included in this revision package. Revision bars are not inserted for format changes, non-substantial technical changes, and fully rewritten chapters. Revision bars appear on the right sides of all pages. Vertical (addition) bars indicate added and rewritten matter, and horizontal (deletion) bars indicate deleted matter.

NOTE: SAM is currently being reviewed and revised from the front to the back. We realize this will take a few years but with patience and fortitude it will happen. Therefore, you will see SAM Sections marked as “Reviewed” and the reviewed date in the “Revised” sections of SAM. Example: (Reviewed 9/04)

ITEM	SUMMARY
Section 0030 (Revised)	<u>SAM Publications and Contacts</u> , revise and update contacts and information.
Section 0755 (Revised)	<u>Reimbursement for Parking Charges</u> , revise dollar amount from \$6 to \$10 dollars.
Section 1310.3 (Revised)	<u>Portfolio Management, Long Range Planning, and Policy and Standards Section</u> , edited to reference the new Government Code Section.
Sections 1321.14 (Revised)	<u>State Space Allowances Standards</u> , revised to reflect changes negotiated between the administration and employee bargaining units during the previous round of contract negotiations (January 2002).
Section 1321.15 (Revised)	<u>Alternative Office Strategies</u> , revised to reflect changes negotiated between the administration and employee bargaining units during the previous round of contract negotiations (January 2002).
3500-3700 Index (Revised)	<u>Section 3506 Delegated Authority</u> , revised to update name change to the Purchasing Authority.
Section 3506 (Revised)	<u>Delegated Authority</u> , revised to update name change to Purchasing Authority along with information pertaining to section.
Chapter 4500	<u>Telecommunications</u> , is modified to reflect the changes to organization and responsibilities brought about by the passage of the Governor’s Reorganization Plan Number 2. This plan establishes the Department of Technology Services and moved the oversight and management of business communications to this new department. Public Safety communications oversight and management remain with the Department of General Services.
5200 Index	<u>Section 5210.1 Delegation of Procurement Authority</u> , revised to update name change to Purchasing Authority , along with information pertaining to section.
Section 5210.1	<u>Delegation of Procurement Authority</u> , revised to update name change to Purchasing Authority , along with information pertaining to section.

REVISION SEQUENCE INSTRUCTIONS

The SAM is undergoing a format transition. Therefore, page numbers are either at the center bottom or upper right corner of the page.

Remove Page (s)	Consecutive Number of Sheets	Insert Page (s)	Consecutive Number of Sheets
0030 through 0030 (Cont. 4)	3	SAME	3
0754	1	SAME	1
1305	1	SAME	1
1320.1 (Cont. 1) through 1322.1 (Cont. 1)	3	SAME	3
3500-3700 Index	1	SAME	1
3505	1	SAME	1
4500 Index through 4535	4	SAME	4
5200 Index	1	SAME	1
5210.1	1	SAME	1