

Revision bars are not inserted for format changes, non-substantial technical changes, and fully rewritten chapters. Revision bars appear on the right sides of all pages. Vertical (addition) bars indicate added and rewritten matter, and horizontal (deletion) bars indicate deleted matter.

ITEM SUMMARY

Subject Index	Subject Index page 1 & 9 Added Section 8776.8; Recovery from Other Departments. Re-named Section 5310 to “Policy, Standards, and Procedure Management”. Complete repagination.
Sections 0760-0765	Travel , Revised as result of Finance Budget Letter (09-14), which removed Finance from out-of-state travel approval process.
STD. 257C	Out-of-State Travel Request , Revised as result of Finance Budget Letter (09-14), which removed Finance from out-of-state travel approval process.
STD. 257	Request for Approval of Out-of-State Travel , Revised as result of Finance Budget Letter (09-14), which removed Finance from out-of-state travel approval process.
Travel Guide	Travel Guide , Revised as result of Finance Budget Letter (09-14), which removed Finance from out-of-state travel approval process.
Section 4819.2	Definitions , Added definition for baseline (d), Electronic and Information Technology, Mobile Web, Power Management, Shutdown, and System Standby.
Section 4819.31	Basic Policy , Revised to include changes in ITPL 10-09.
Section 4819.36	Project Reporting/Oversight , Revised to add language regarding Project Status reporting requirements as announced in ITPL 10-07, Project Status Reporting.
Section 4833	Information Technology Accessibility Policy , Revised and updated the Accessibility Policy per, ITPL 10-10.
Section 4833.1	Exceptions to Accessibility , New section with exceptions to accessibility policy.
Section 5200.5	Responsibilities and Authority , Revised to
6000 Index	Budgeting Chapter ,
Section 6000	Introduction to the Budgeting Chapter , Revised to reflect current practices and corrections to grammatical errors.
Section 6005	Availability of Budget Instructions and Forms , Revised to reflect current practices and corrections to grammatical errors.
Chapter 6100	Budgeting , Revised to reflect current practices and corrections to grammatical errors.
Chapter 6200	Budgeting , Revised to reflect current practices and corrections to grammatical errors.
ITEM	SUMMARY

8634	Replace #6 above.
8635	New.
8640	Replace. Updated STD 158 form name.
8641	Replace. #1 above.
8643	See SAM Sections 5350.1 through 5350.4
8650	STD. 153–A.changed name of form.
8660	Replace. #1 and #2 above.
8671	Replace. #1, 2, 3, 4, 5, and 6 above.
8672	Replace. #1, 2, 3, 4, 5, and 6 above.
10434.1	New Account No. 2361
10434.2	New Account No. 2362
10434.3	New Account No. 2369
10435	Rewrite Purpose
10435.1	New Account No. 2412
10435.2	New Account No. 2413
10435.3	New Account No. 2414
10435.4	New Account No. 2422
10435.5	New Account No. 2423
10435.6	New Account No. 2424
10435.7	New Account No. 2430
10435.8	New Account No. 2491
10435.9	New Account No. 2492
10435.10	New Account No. 2493
10435.11	New Account No. 2494
10436.1	Renumbered from 10435.5
10459	Rewrite Purpose
10500 Index	Added 18A & 19A including #1 & 2
10518	Added 18A to Include #5
10519	Added 19A to Include #5
10520	Replace #2 and #4
10521	Replace #2 and #4
10522	Replace #2 and #4
10523	Replace #2 and #4
10606	Replace #2 and #4
XXXXXXXXXXXX	XX
ITEM	SUMMARY
8000 Index	Cash , update section titles for 8041.1 & 8050
Section 8001	Centralized State Treasury System , Revised to reflect the State Treasurer’s Office (STO) conversion from physical checks to electronic check images from banks.
Section 8041.1	Examination of Paid Checks for Alteration of Forgery , Revised to reflect the STO conversion from physical checks to electronic check images from banks.
Section 8050	Paid Agency Checks , Revised to reflect the State Treasurer’s Office (STO) conversion from physical checks to electronic check images from banks.
Section 8427	Warrants – Forgeries , Revised to reflect the State Treasurer’s Office (STO) conversion from physical checks to electronic check images from banks.

ITEM	SUMMARY
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Section 8755.2	Indirect Cost Rate Recoveries , Revised completely to eliminate Finance budget analyst approval of Statewide Cost Allocation Plan transfers. Departments will send SWCAP transfer requests directly to the State Controller's Office for processing.
Section 8755.2	Indirect Cost Rate Recoveries , Revised completely to eliminate Finance budget analyst approval of Statewide Cost Allocation Plan transfers. Departments will send SWCAP transfer requests directly to the State Controller's Office for processing.
8755.2 Illustration	Section 8755.2 Illustration revised to remove SWCAP transfer letter and replace it with an SCO Transaction Request, form CA504.
Section 8756.1	Federal Indirect Cost Rate Proposal (ICRP) and/or Cost Allocation Plans , Revised section for clarity. Inclusion of SWCAP costs is required in the department's ICRP, CAP, or PACAP to allow for the recovery of SWCAP costs.
Section 8756.1 Illustration	8756.1 Illustration , section 8756.1 Illustration 2 was removed and link provided to Finance ICRP Summary Form.

REVISION SEQUENCE INSTRUCTIONS

The SAM is undergoing a format transition. Therefore, page numbers are either at the center bottom or upper right corner of the page.

Remove Page (s)	Consecutive Number of Sheets	Insert Page (s)	Consecutive Number of Sheets
Subject Index	10	Same	10
Pages 0757 (Cont. 1) thru 0765 (Cont. 1)	3	Same	3
Out-of-State Travel Request, STD. 257C	1	Same	1
Request for Approval of Out-of-State Travel, STD. 257	1	Same	1
Travel Guide Index thru Account 1600	9	Same	9
Pages 4819.2 thru 4819.31	3	Same + 1	4
Pages 4819.36 thru 4819.37	2	Same	2
Pages 4832 thru 4846	2	Same	2
Remove Page (s)	Consecutive Number of Sheets	Insert Page (s)	Consecutive Number of Sheets
Page 5200	1	Same	1
Chapter 6000 Index thru Page 6955 (Cont. 1)		All Budgeting Chapters	92
7400 Index thru page 7463	3	Same	3
Pages 7610 thru 7610 (Cont. 9)	5	Same	5

Pages 7622 (Cont. 2) thru 7625	2	7622 (Cont. 2) thru 7625 (Cont. 1)	3
Pages 7634 (Cont. 2) thru 7650 (Cont. 1)	2	Same	2
Page 7800	1	Same	1
Page 7922 (Cont. 1)	1	7922 (Cont. 1) thru 7930	2
Page 7974 Illustration	1	Same	1
Page 7977 Illustration	1	Same	1
Chapter 8000 Index thru 8001.1 (Cont. 1)	2	Same	2
Pages 8034.3 thru 8041.2	2	Same	2
Page 8044 (Cont. 1)	1	Same	1
Page 8427	1	Same	1
Complete Chapter 8600	8	8600 Index thru 8672 (Cont. 1)	11
Page 8754 thru 8755.2 Illustration	2	Same	2
Page 8756 thru 8756.1 Illustration 2	3	8756 thru 8756.2	2
Pages 10432 thru 10438	2	10432 thru 10439	5
Page 10456.5	1	Same	1
10500 Index thru 10500 Index (Cont. 2)	2	Same	2
Pages 10518 thru 10523	4	Same	3
Page 10605	1	Same	1