

Revision bars are not inserted for format changes, non-substantial technical changes, and fully rewritten chapters. Revision bars appear on the right sides of all pages. Vertical (addition) bars indicate added and rewritten matter, and horizontal (deletion) bars indicate deleted matter.

| ITEM | SUMMARY |
|----------------------------------|--|
| Section 3590.1 | <u>General</u> , deleted references to the deleted section 3590.2 and the section 4151 which no longer exists. |
| Section 3590.2 | <u>Exceptions</u> , deleted since the information is outdated and does not reflect current fuel purchases and practices. |
| Sections 3590.3 thru 3615 | <u>Purchases</u> , these sections were reviewed only. |
| Section 3687.1 | <u>Automotive</u> , updated to include current fuel purchases and practices. Additionally, the updated section will emphasize the importance of using alternative fuels wherever feasible. |
| Sections 3687.2 thru 3693 | <u>Purchases</u> , these sections were reviewed only. |
| Section 4819.2 | <u>Definitions</u> , clarifies outdated or vague definitions. |
| Section 4819.31 | <u>Basic Policy</u> , eliminates the requirement for agencies and departments to complete the Services Contract with IT Components (SCIT). |
| Section 4819.32 | <u>Exclusions</u> , clarifies outdated or vague definitions. |
| Section 4819.35 | <u>Feasibility Study Report</u> , added information about submitting procurement strategy information to the Department of General Services (DGS) for reportable, delegated or non-reportable projects that contain a procurement which exceeds the agency's DGS-delegated purchasing authority. |
| Section 4819.40 | <u>Expenditures for Ongoing Information Technology Activities</u> , the clarifications make it easier for agencies and departments to determine whether proposed projects will or will not require a feasibility study and which expenditures are considered as new project approvals versus existing approved projects |
| Section 4819.41 | <u>Procurement Review and Certification</u> , eliminates the requirement for agencies and departments to complete the Services Contract with IT Components (SCIT). |
| Section 5340 | <u>Access Control</u> , eliminates the Agency Telework and Remote Access Security Compliance Certification. |
| Section 5355.2 | <u>Agency Disaster Recovery Plan</u> , removes references to "Disaster Recovery Plan Transmittal Letter (SIMM 70D) and changes the reference to "Agency Disaster Recovery Program Certification (SIMM 70B). |
| Section 5360.1 | <u>Compliance Summary</u> , removes references to "Disaster Recovery Plan Transmittal Letter (SIMM 70D) and changes the reference to "Agency Disaster Recovery Program Certification (SIMM 70B). |
| Chapter 7300 Index | <u>Section 7370</u> , update reference to the Department of Personnel Administration (DPA) to its new name the Department of Human Resources (CalHR). |
| Section 7370 | <u>Department of Personnel Administration</u> , update reference to the Department of Personnel Administration (DPA) to its new name the Department of Human Resources (CalHR). |

ITEM**SUMMARY**

| | |
|-----------------------|--|
| Section 8423 | <u>Claim for Damage to or Stolen Employees' Personal Property</u> , update reference to the Department of Personnel Administration (DPA) to its new name the Department of Human Resources (CalHR). |
| Section 8474.2 | <u>Penalty Requirements</u> , update reference to the Department of Personnel Administration (DPA) to its new name the Department of Human Resources (CalHR). |
| Section 8474.3 | <u>Penalty Calculation</u> , provides clarification to step 3 of Late Payment Penalty calculation. |
| Section 8500 | <u>General</u> , update reference to the Department of Personnel Administration (DPA) to its new name the Department of Human Resources (CalHR). |
| Section 8740 | <u>Billing for Services of Employees Paid on Monthly Basis</u> , revised to incorporate state employees billing rates for 2013. |
| Section 11000 | <u>Services Furnished to Employees</u> , update reference to the Department of Personnel Administration (DPA) to its new name the Department of Human Resources (CalHR). |

REVISION SEQUENCE INSTRUCTIONS

The SAM is undergoing a format transition. Therefore, page numbers are either at the center bottom or upper right corner of the page.

| Remove Page (s) | Consecutive Number of Sheets | Insert Page (s) | Consecutive Number of Sheets |
|--|-------------------------------------|------------------------|-------------------------------------|
| Page 3590.1 | 1 | Same | 1 |
| Page 3687.1 | 1 | Same | 1 |
| Pages 4819.2 thru 4819.36 | 9 | Same | 9 |
| Pages 4819.37 thru 4819.42 | 2 | Same | 2 |
| Page 5340 | 1 | Same | 1 |
| Pages 5355 thru 5360 | 2 | Same | 2 |
| Chapter 7300 Index thru page 7360 | 3 | Same | 3 |
| Page 8422.6 (Cont. 1) | 1 | Same | 1 |
| Page 8474.2 | 1 | Same | 1 |
| Page 8500 | 1 | Same | 1 |
| Page 8740 | 1 | Same | 1 |
| Page 11000 | 1 | Same | 1 |